
PAKISTAN LNG LIMITED.

Tender No. PLL/IDS/01/01

INVITATION TO BID

Interior Design Service

Pakistan LNG Limited (PLL) was incorporated in 2015 to import of liquefied natural gas and its onward sales arrangements in order to meet growing energy deficit in the country.

2. PLL invites sealed bids from pre-qualified firms, registered with Tax Departments (NTN & GST) for Interior Design Service.

3. Bidding documents, which contain detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc. are available for the interested parties which can be downloaded from the website of PLL (www.paklng.com) till February 14th, 2017. Prospective Bidders may request a clarification on any aspect of this RFP via email to info@paklng.com till February 22nd, 2017.

4. The bids, prepared in accordance with the instructions in the bidding documents, must reach at the following address on or before 1500 hrs, Wednesday, March 1st, 2017. Bids will be opened on the same day at 1530 Hrs. In case the day of bid submission and opening falls on a public holiday, next working day shall be considered as the deadline for the same.

Pakistan LNG Limited (Pvt.) Ltd.
Petroleum House, 6th Floor, Ataturk Avenue, G-5/2, Islamabad.
Phone No. 051-9216903-04

Email : info@paklng.com

Tender No: PLL/IDS/01/01

Tender Document

Interior Design Services

Bid Submission

PLL Head Office

Date: March 1st, 2017

Bid Opening

Venue: PLL Head Office

Date: March 1st, 2017

Pakistan LNG Limited(Pvt.)Limited
Petroleum House, 6th Floor, Ataturk Avenue, G-5/2, Islamabad
Tel: 051-9216903-04
Website:www.Paklng.com

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1. DEFINITIONS

In these Tender documents, unless there is anything repugnant in the subject or context:

- 1.1 “**Annexure**” means any of the Performa/template defined in these Tender Documents.
- 1.2 “**Bidder**” means any legal entity including any partnership, firm, company or corporation that has submitted a proposal to PLL in accordance with this Tender.
- 1.3 “**Contract**” means an agreement signed between the successful bidder and PLL for performance of subject services.
- 1.4 “**Bid Security**” means a deposit made by the bidder in favour of PLL through Pay Order or Bank Draft or Bank Guarantee, showing the seller's good faith in the Tender.
- 1.5 “**PLL**” means Pakistan LNG Limited. The terms PLL, client& company are used interchangeably.
- 1.6 “**Project**” means hiring of contractor for Interior Design Services under this tender.
- 1.7 “**Tender**” means this request for proposal document in respect of the hiring of contractor for Interior Design Service and as may be amended or modified in accordance with the terms hereof. Words Tender and Tender Documents are used interchangeably.
- 1.8 “**Total Contract Value**” means the total amount to be paid to the Contractor for provision of Services under the Project as per the Contract awarded by PLL.
- 1.9 “**Successful Bidder**” means the Bidder(s) selected for the award of Tender based on selection criteria.
- 1.10 “**Tender Committee**” means a committee constituted by the Management of PLL with the approval of competent authority to deal with the Tender.
- 1.11 “**Total Bid Value**” means commission of the Contractor quoted in pursuant to this Tender.

2. INTRODUCTION OF THE COMPANY

PLL was incorporated in 2015 as a private limited company under the Companies Ordinance 1984. In order to meet the growing energy deficit in the country, the Government of Pakistan (GOP), besides encouraging local exploration and production, plans to import liquefied natural gas (LNG) from other countries. The GOP to import LNG has mandated PLL.

3. INVITATION TO BID

PLL invite s sealed bids from pre-qualified firms to provide the Interior Design Services.

4. SCOPE OF WORK UNDER THE TENDER

Scope of Work under the Tender shall be as per clause 2 “Scope of Work” of Annex-II: Draft Contract.

5. INSTRUCTIONS TO BIDDERS

The objective of “instructions to bidders” is to provide bidders the information to submit their bids in response to this Tender, according to the requirements defined in these Tender documents and in the same order/sequence as set forth in these documents. Bidders must follow the following requirements for their bids:

- 5.1 Bid Security amounting to five per-cent of the quoted total amount shall be submitted in the form of Bank Draft/Pay Order in favour of PLL. The bid bond shall be enclosed in the bid envelope. No Bid shall be entertained without Bid Bond. Bid Bond shall be retained up to 150 days after the date of bid opening.
- 5.2 For this Tender, the procedure narrated in Rule 36(a) of Public Procurement Rules, 2004 (“PPR 2004”) “Single Stage –One Envelope Procedure” for open competitive bidding shall be followed.
- 5.3 Bidders are required to submit their bids in a single package. The envelop shall be clearly marked as “**Bid Proposal for Hiring of Contractor for Provision of Services for Interior Design** in bold

- and legible letters. The envelopes shall be labelled with the name, address and contact number of the Bidder.
- 5.4 Bidders shall provide the documents as mentioned in [Annex-III “Mandatory Requirements For Bidders’ To Qualify”](#). Any shortcoming in the said requirements shall render the Bidder disqualified.
- 5.5 Bidders are required to state, in their bids, the name, title, fax number and email address of the bidder’s authorized representative through whom all communication shall be directed until the process has been completed or terminated.
- 5.6 The Bidders shall bear all costs/expenses associated with the preparation and submission of the bids and PLL shall in no case be responsible/liable for those costs/expenses.
- 5.7 Each bidder shall submit only one bid, multiple bid submissions shall render the bidder disqualified.
- 5.8 PLL may, at any time prior to the deadline for submission of the Tender, on its own initiative or in response to a clarification requested by the Bidder(s), amend the Tender documents, on any account, for any reason. All amendment(s) shall be part of the Tender documents and binding on the Bidder(s). PLL shall notify the amendment(s) in writing within reasonable time prior to the Bid submission date.
- 5.9 PLL may, at its exclusive discretion extend the deadline for the submission of the Tender in which case all rights and obligations of the PLL and the Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.
- 5.10 PLL may, at its exclusive discretion, terminate this Tender at any stage of procurement process without incurring any liability whatsoever and without assigning any reason or having to owe any explanation whatsoever.
- 5.11 Bidders are required to submit their bids in PAK Rupees (PKR) inclusive of all kind of taxes, duties, charges/levies applicable in Pakistan.
- 5.12 The bid validity period will be one hundred twenty (120) days, starting from the date of opening of the bids. Within the original validity of the bids, PLL may request the Bidders to extend their bid validity for another period not exceeding the original bid validity. The bidders who choose not to extend their bid validity as desired by PLL would be required to withdraw their bids and their Bid Security shall be returned to them.
- 5.13 The Successful Bidder will be required to furnish a “Performance Security” for an amount equivalent to 10% of total contract value, in the form of a Pay Order/Demand Draft, issued by a scheduled bank operating in Pakistan acceptable to PLL within fifteen working days from the receipt of notice of “Successful Bidder”. If the bidder fails to deposit Performance Security within the time stated above, PLL retains the right to cancel the Contract and the bid security shall be forfeited.
- 5.14 The language of the bids shall be English. Any printed literature furnished by the Bidder(s) in another language shall be accompanied by an English translation which shall govern for purposes of interpretation of the Tender.
- 5.15 The Bidder(s) may, by written notice served on the PLL, modify or withdraw the Tender after submission, but prior to the deadline for submission of the Tender. The Bid(s), withdrawn after the deadline for submission of the Tender and prior to the expiration of the period of the Tender validity, shall result in forfeiture of the Bid Security.
- 5.16 The Bid(s) shall be rejected if it is:
- a. Bid Security is not submitted as per the requirements; or
 - b. Substantially non-responsive; or
 - c. Submitted in other than prescribed manner, forms, annexes, or documents as specified herein; or
 - d. Incomplete, un-sealed, un-signed, partial, conditional, alternative, late; or
 - e. Bidder(s) has conflict of interest with the PLL; or

- f. Bidder(s) engages in corrupt or fraudulent practices during the whole procurement process; or
 - g. There is any discrepancy between bidding documents and bidder's proposal, i.e., any non-conformity or inconsistency or informality or irregularity in the submitted bid.
- 5.17 Bids are to be submitted at Procurement Department of PLL's Head Office on or before, March 1st 2017 at 1500 Hrs. Any bid received by PLL after the deadline for submission of bids shall be returned unopened to such bidder. Delays in the mail/courier, delays of person in transit, or delivery of a bid to the wrong office shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the bidder's responsibility to determine the manner in which timely delivery of his bid will be accomplished either in person, by messenger or by mail / courier.
- 5.18 Bids will be opened on same day at 1530 Hrs. In case the day of bid submission and opening falls on a public holiday, next working day shall be considered as the deadline for the same.

6. SELECTION PROCEDURE

- 6.1 Single stage- one envelope procedure will be followed for the selection of successful bidder for the award of this Tender.
- 6.2 The bids shall be opened at the specified time and place in presence of the authorised representatives of the bidders who chose to attend.
- 6.3 The bidders shall provide duly completed/filled in Annex-III "Mandatory Requirements For Bidders' To Qualify", along with supporting documents as provided therein. The Tender Committee shall evaluate the bids according to the Annex-III "Mandatory Requirements For Bidders' To Qualify" and reject any bid which does not conform to the specified requirements and finally concluded as "non-responsive".
- 6.4 PLL's intent in issuing these Tender documents is to award a Contract on the basis of least cost method to a bidder that meets specifications/requirements as laid out in Tender Documents and who fulfils all mandatory requirements mentioned in Annex-III "Mandatory Requirements For Bidders' To Qualify" and "General or Special Conditions of Tender". If any of the requirements agreed under this Tender is not met by the Successful Bidder at the time of award/performance, the bid will be considered as non-responsive, and the bid of the next Bidder will be considered after forfeiting the Bid/Performance Security of such bidder.
- 6.5 In case of a tie between the qualified bidders for quoting least cost, the bid of the bidder scoring more points in the pre-qualification evaluation shall be considered.
- 6.6 Successful bidder shall have to sign a Contract with PLL for this Tender as per Draft Contract format at Annex-II.

7. TERMS OF PAYMENT

Terms of payment for the Project shall be as per clause 7 "Price and Payment" of Annex-II: Draft Contract.

8. GENERAL OR SPECIAL CONDITIONS OF TENDER

Following terms & conditions shall apply to this Tender:

- 8.1. The decisions of the Tender Committee will be binding on all bidders.
- 8.2. PLL is not bound to accept any bid in this regard and reserves the right to annul the bidding process and reject all bids without assigning any reason or having to owe any explanation whatsoever.
- 8.3. During the examination, evaluation and comparison of the bids, PLL at its sole discretion may ask any bidder for clarifications of its bid.

- 8.4. The request for clarification and the response shall be in writing/email. However, no change in the price or substance of the bid shall be sought, offered or permitted after bid submission.
- 8.5. The amount submitted as Bid Security shall be refunded to the unsuccessful bidders after the award of said Tender. Whereas the Bid Security of the successful bidder shall be returned after submission of Performance Security.
- 8.6. If there is a discrepancy between the words and figures, the amount in words shall prevail. If there is a mistake in addition/ totalling, that shall be corrected. If the bidder does not accept the corrected amount of bid, his bid shall be rejected and his Bid Security shall be forfeited.
- 8.7. For this Tender all updates/changes shall be communicated through the same means as this tender notification.
- 8.8. In case of any dispute between PLL and Successful Bidder regarding any matter arising after the award of the Contract, the parties shall amicably resolve the dispute, through good faith negotiations. In case of no resolution of the dispute by the authorized representatives, the matter shall be referred to the management of PLL who shall resolve the dispute and its decision shall be final and binding.
- 8.9. Bids submitted via email or fax shall not be entertained.
- 8.10. Bidders indemnify PLL against all third party claims of infringement of patent trade mark, industrial design rights and intellectual property rights arising out of or from use of the goods / services of any part thereof in Pakistan.

9. CLARIFICATIONS

Queries of the Bidders, if any, for seeking clarification regarding the Tender must be received in writing on the following address and as per the timelines for clarifications provided in these Tender Documents. Any query received after above mentioned timeline shall not be entertained. All queries shall be responded within due time. PLL may host a question & answer session, if required, at PLL premises. All Bidders shall be informed of the date and time in advance.

Procurement Department
Pakistan LNG Limited,
Petroleum House, 6th Floor, Ataturk Avenue,
G-5/2, Islamabad.
Phone No. 051-92160903-04
E-mail: info@paklng.com

ANNEX-I: FORM OF BID

The Tender Committee
Pakistan LNG Terminal Limited (Pvt. Ltd.),
Petroleum House, 6th Floor,
Ataturk Avenue, G-5/2, Islamabad.
Phone No. 051-9216903-04

Sir

Reference your Invitation to bid dated February 14th, 2017 for Interior Design Services.

1. We, hereby submit our bid along with the requirement as per the Tender document. We acknowledge that PLL is not bound to accept any bid in this regard and reserve the right to accept or reject any offer and to annul the bidding process and reject all bids without assigning any reason or having to owe any explanation whatsoever.
2. The decision of Tender Committee shall be final and the Tender Committee will not be liable for any loss or damage to any party acting in reliance thereon.
3. We agree to abide by this Tender for a period of one hundred & twenty (120) days from the tender opening date or any extension thereto granted and it shall remain binding upon us and can be accepted at any time before the expiration of this period.
4. We submit herewith our Bid as one original.
5. We undertake that all the information submitted by us is correct and true to the best of our knowledge and belief and nothing has been concealed and misstated by us in the Bid. In case any information is found wrong, misleading or misstated in this Bid, the same may lead to rejection of our bid and our disqualification.
6. We declare that our Bid is our only and final offer and no unsolicited offer of any description shall be made for consideration of the PLL.

We remain,

Yours' sincerely

Authorized Signature:

Name and Title of Signatory:

Name & Address of Firm:

ANNEX-II: DRAFT CONTRACT AGREEMENT

Contract No: PLL/IDS/01/01

Provision of Interior Design Services

Between

Pakistan LNG Limited

And

[_____]

_____ **2017**

[On judicial paper of Rs. 100/-]

This Contract is made as of the ____ of ____ [month], _____ 2017

By and Between

Pakistan LNG Limited, a company incorporated under the Companies Ordinance, 1984, having its office at 6th Floor, Petroleum House, Ataturk Avenue, G-5/2, Islamabad (hereinafter referred to as "**PLL**"), which expression shall where context so permits be deemed to include its successors-in-interests and assigns of the one part;

And

[Full name of Successful Bidder], a [legal status of the Successful Bidder] doing business under the laws of Pakistan having its registered office at [_____] (hereinafter referred to as "**Contractor**") which expression shall where the context so permits be deemed to include its successors-in-interest and assigns of the other part;

RECITALS

WHEREAS

- (A) PLL intends to hire services for Interior Design.
- (B) The Contractor has qualified through bidding process and has agreed to provide successfully the required Services in accordance with the terms and conditions described herein.
- (C) The Contractor represents and warrants to PLL that it has the required professional skills, and personnel and technical resources to provide required services on the terms and conditions set forth in this Contract.

NOW THEREFORE, in consideration of mutual covenants set forth in this Contract, the Parties agree as follows:

1. Definitions

- (a) "**Contract**" means this Contract and includes all Schedules attached there to or incorporated therein by reference;
- (b) "**Effective Date**" shall mean the date on which this Contract is signed by the parties;
- (c) "**Services**" means provision of services for Interior Design as agreed between PLL and the Contractor;
- (d) "**Party**" means a party to this Contract and the term "**Parties**" shall be construed accordingly;
- (e) "**PLL**" means Pakistan LNG Limited. The words PLL and Company are used interchangeably;

1.1 Interpretation

For the purposes of interpretation and construction of this Contract:

- (a) Words importing one gender include the others;
- (b) Words importing the singular or plural number include the plural and singular number respectively;
- (c) References to Clauses and Annexures are references to Clauses and Annexures in this Contract; and
- (d) Headings are inserted for the sake of convenience of reference only and do not affect the interpretation of this Contract.

2. Scope of Services

2.1 The Contractor shall provide services as per attached Annexure-A.

2.2 Responsibilities of the Contractor under the agreement shall be as under:

- a. Execution of the said work, as assigned in the agreement as a reasonable and prudent Contractor.
 - b. Issuance of proper identity cards to the staff.
 - c. All payments to the staff shall be according to the labour laws shall be the responsibility of the Contractor. The Company shall have no business with medical, accidental death etc.
 - d. The Contractor shall depute its staff in such a manner that all the works mentioned in the Scope of Services shall be performed and completed effectively, without any complaint and delay.
 - e. All equipment, tools and other items to carry out the services shall be arranged and provided by the Contractor at his own cost.
 - f. The Contractor shall ensure that the schedule should be prepared on the basis of requirements in such a manner that all the services are efficiently carried out.
 - g. The Contractor shall employ well-mannered staff including supervisors.
 - h. Any deviation/ discrepancy found between Annexure-A, Detail Design and BOQs shall be highlighted by Contractor to Company for clarification purposes.
 - i. The Contractor shall at all times ensure that installed sections remain free from damage due to on-going works by Contractor and/or its sub-contractor.
- 2.3 The Contractor shall be directly responsible for the management, control and supervision of all the personnel/employees engaged by it for rendering services in connection with the execution of this contract. Furthermore, it is clearly understood that all personnel employed by the Contractor who perform services pursuant to this Contract shall for all practical purposes be assumed to be employees of the contractor and at no time during the continuance as the employees of PLL, nor such employees shall pose themselves as the employees of PLL.
- 2.4 The Contractor shall be liable to abide by all the rules, laws and regulations and fulfill all the requirements of Government of Pakistan relating to but not limited to personnel, human resources, labor and services falling under this contract. PLL shall not be held responsible for any of the aforementioned.
- 2.5 Under this contract, PLL shall only be responsible to pay the agreed amount for services rendered directly to the Contractor as per the contract's modus and payment schedule. All wages to be paid to the employed staff and the contributions to different government departments etc. regarding employees welfare, benefits, medical etc. are to be made by the Contractor without any liability of PLL whatsoever. The Contractor would be responsible to make all payments relating to its employees and PLL shall not be liable to make any payment(s) on behalf of the Contractor.

2.6 The Contractor shall always ensure that all requirements of labor and other local laws as applicable to it or its establishment are complied with and further that the personnel engaged by it for rendering any services on its behalf under this contract strictly adhere to the guidelines / instructions issued by PLL from time to time. For this purpose, the Contractor shall furnish to PLL on regular basis copies of all necessary registers / documents as proof of compliance with the above referred laws, rules and regulations. In case the Contractor is found to have acted in violation of any of the said laws, rules and regulations during work with PLL it shall be responsible for any fine, penalty, punishment, damages or forfeiture imposed on PLL by any court, office, department or division.

3. Contract

The term of this Contract shall commence on or upon the Effective Date and shall continue till completion of all work and related formalities, which shall not be more than 04 weeks/months, unless earlier terminated in accordance with the provisions of this Contract.

4. Contract Documents and Information

The Contractor or its employees shall not, without PLL's prior written consent, make use of the Contract, or any provision thereof, or any document(s), or information furnished by or on behalf of PLL in connection therewith or any information coming into knowledge thereof during performance of services under the Contract, except for purposes of performing the Contract or disclose the same to any person other than a person employed by the Contractor in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

5. Contract Language

The Contract and all documents relating thereto, sent, delivered, received or, exchanged between the Parties, shall be in English language.

6. Warranty

- 6.1 The Contractor warrants that the staff engaged for Services would be adequately educated, trained, experienced, and fully capable of performing the required Services as per the requirements of PLL.
- 6.2 The Contractor warrants that it shall be directly responsible for the management, control and supervision of all the personnel / employees engaged by it for rendering services in connection with the execution of this Contract. Furthermore, all personnel employed by the Contractor who perform services pursuant to this Contract shall for all practical purposes be assumed to be employees of the Contractor and at no time during the continuance as the employees of PLL, nor such employees shall pose themselves as the employees of PLL.
- 6.3 The Contractor warrants to indemnify and hold PLL harmless against any and all claims, demands or legal proceedings initiated by the Contractor's employees or any other person / authority in respect of unpaid wages, contributions, other benefits including workmen's compensation claims or any other grievances arising out of their employment with the Contractor.
- 6.4 The Contractor warrants that it shall indemnify PLL under the Workmen's Compensation Act 1923 or damages under the relevant laws or otherwise in respect of or in consequence of death or injury to any workman or other person in employment of the contractor whether performing their obligations on behalf of the contractor or not and accordingly all payments due to the legal heirs of the deceased or the

concerned workman / person on account of compensation or damages shall be made by the Contractor directly on his own including all other costs, charges and expenses in respect of such death or injury. The Contractor warrants to arrange at his own cost appropriate insurance cover as per law for his employees for the purpose of various labor laws. Hence in case of any emergency or accident it is duty of the contractor to provide relief to its employees.

- 6.5 The Contractor warrants that it shall get all its equipment insured. Any loss of equipment during performance of Services under the Contract shall not be compensated by PLL.
- 6.6 The Contractor warrants to be responsible to report directly to the concerned departments / agencies all cases of any major injury or fatality to its personnel, who are engaged for performing any service / duty under the contract, during duty hours. In case any such claim arises after expiry or termination of the Contract, PLL then shall be entitled to be indemnified by the Contractor in accordance with the provisions of the Workmen's Compensation Act 1923.
- 6.7 Without prejudice to the foregoing the Contractor warrants to keep PLL fully indemnified against any claims and losses due to operation of Standing Order 20 of the Industrial and Commercial employment (standing orders) ordinance 1968 and / or any amendment made thereto from time to time.
- 6.8 The Contractor warrants to keep safe the assets (both visible and invisible) and reputation of PLL indemnified against any theft, damage or loss of any kind. In case any losses are attributed to any act, omission or negligence of the Contractor or its employees PLL shall be entitled to recover such losses or damages from the charges payable to the Contractor.
- 6.9 The Contractor warrants to abide by all the rules, laws and regulations and fulfill all the requirements of Government of Pakistan relating but not limited to personnel, human resources, labor and services falling under this contract. PLL shall not be held responsible for any of the aforementioned.
- 6.10 The Contractor warrants that all personnel employed by the Contractor who perform services pursuant to this Contract shall for all practical purposes be assumed to be employees of the contractor and at no time during the continuance as the employees of PLL, nor such employees shall pose themselves as the employees of PLL.

7. Price and Payment

- 7.1 In consideration of the services detailed herein rendered satisfactorily by the Contractor, PLL shall pay to the Contractor, inclusive of all taxes, government duties, charges and levies, an amount for each task as detailed in Annexure-B "Price Schedule". The payment(s) shall be subject to a satisfactory report of work/services from all concerned.
- 7.2 There shall be no advance payment on account of mobilization advance or any other advance. The schedule of payments for each task (defined in Annex-A) shall be as follows:
 - a. Contractor shall issue invoice on completion of each task defined within Annex-A
 - b. On issuance of invoice, Company shall pay 80% of error-free invoice amounts to Contractor of the respective task.
 - c. The remaining balance (20%) shall be paid to Contractor on completion of works (all tasks) and once Company has reviewed final finishing of works and issuance of GRN as referred at 7.4.
 - d. Company shall release the performance guarantee of the Contractor after 12 months on completion of the whole project.
- 7.3 The Contractor shall submit its original error free invoice(s) after successful completion of Work/Services as per its terms of payment.

- 7.4 Notwithstanding clause 7.2, the payment shall be released to the Contractor upon successful completion of Work/Services and acceptance of Work/Services through issuance of GRN/SRN (Goods/Services Received Note).
- 7.5 Payment shall be made, through cross cheque in the Pakistani Rupees (PKR), within 30 days after submission of valid error free invoices duly verified and accepted by PLL.
- 7.6 Taxes shall be deducted at source as per applicable laws at the time of payment.
- 7.7 If the quality of the service is not to the satisfaction of the management of PLL, the management has the right to cancel the Contract, hire services from third party selected in accordance with the Public Procurement Rules, 2004 and recover from the Contractor, the amount that, if any, PLL has to pay in excess of the agreed amount under this Contract.
- 7.8 In case of any increase, decrease into existing taxes and duties etc. or imposition of any new tax shall be cost and benefit of PLL.

8. Contract Amendment

- 8.1 PLL may, at any time, by written notice served on the Contractor, alter, amend, omit, increase, decrease or otherwise change the nature, quality, quantity and scope, of all / any of the services / the works in whole or in part.
- 8.2 The Contractor shall, within ten working days of receipt of such notice, submit a cost estimate and execution schedule, if any, of the proposed change (hereinafter referred to as the Change), to PLL.
- 8.3 The Contractor shall not execute the change until and unless PLL has allowed the said change, by written order served on the Contractor.
- 8.4 The change, mutually agreed upon, shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said change.
- 8.5 No variation in or modification in the Contract shall be made, except by written amendment signed by both PLL and the Contractor.

9. Assignment / Subcontract

- 9.1 The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with PLL's prior written consent.
- 9.2 The Contractor shall guarantee that any and all assignees / sub-Contractors of the Contractor shall, for performance of any part / whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part / whole of the work under the Contract.

10. Extensions in time for performance of obligations under the Contract

If the Contractor encounters conditions impeding timely performance of any of the obligations, under the Contract, at any time, the Contractor shall, by written notice served on PLL, promptly indicate the facts of the delay, its likely duration and its cause(s). As soon as practicable after receipt of such notice, PLL shall evaluate the situation and may, at its exclusive discretion, without prejudice to any other remedy it may have, by written order served on the Contractor, extend the Contractor's time for performance of its obligations under the Contract.

11. Liquidated Damages

- 11.1 In case of delay from scheduled time of performance of obligations PLL shall have the right to impose a penalty at the rate of 1% of the total contract amount for each day of delay not exceeding 10% of the

total value of the contract.

- 11.2 If the work is not executed up to the satisfaction of the management of PLL and in accordance with the requirements, PLL shall have the right to reject the service(s), cancel the Contract forthwith without incurring any liability whatsoever on any account. In addition to this, without limiting the right of PLL, PLL may impose a penalty not exceeding 10% of the Contract price.

12. Blacklisting

- 12.1 If the Contractor fails / delays in performance of any of the obligations, under the Contract, violates any of the provisions of the Contract, commits breach of any of the terms and conditions of the Contract PLL may, at any time, without prejudice to any other right of action / remedy it may have blacklist the Contractor, either indefinitely or for a stated period, for future Tenders in public sector.
- 12.2 If the Contractor is found to have engaged in corrupt or fraudulent practices in competing for the award of contract, during procurement process or during the execution of the contract, PLL may, at any time, without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future Tenders in public sector.

13. Forfeiture of Performance Security

- 13.1 If the Contractor fails / delays in performance of any of the obligations, under the Contract, violates any of the provisions of the Contract, commits breach of any of the terms and conditions of the Contract, PLL may, without prejudice to any other right of action / remedy it may have, forfeit Performance Security of the Contractor.
- 13.2 Failure to provide required services within the specified time period will invoke Liquidated Damages as specified in this document. In addition to that, Performance Security amount will be forfeited and the Contractor will not be allowed to participate in future Tenders as well.
- 13.3 Provision of wrong / false information and/or documents as required during bidding stage and under this contract will result in forfeiture of Performance Security amount and the Contractor will not be allowed to participate in future Tenders.

14. Termination for Default

- 14.1 If the Contractor fails / delays in performance of any of the obligations, under the Contract or violates any of the provisions of the Contract or commits breach of any of the terms and conditions of the Contract PLL may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor. Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure / delay, within fifteen working days (or such longer period as PLL may allow in writing), after receipt of such notice.
- 14.2 If PLL terminates the Contract for default, in whole or in part, PLL may procure, upon such terms and conditions and in such manner as it deems appropriate, Services / works, similar to those undelivered, and the Contractor shall be liable to PLL for any excess costs for such similar Services / works. However, the Contractor shall continue performance of the Contract to the extent not terminated.

15. Termination for Insolvency

If the Contractor becomes bankrupt or otherwise insolvent, PLL may, at any time, without prejudice to any other right of action / remedy it may have, by written notice served on the Contractor, indicate the nature of the insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

16. Termination for Convenience

PLL may, at any time, by written notice served on the Contractor, terminate the Contract, in whole or in part, for its convenience. All the works done by the Contractor, and accepted by PLL, under this Contract till the date of issuance of Termination for Convenience notice shall be paid by PLL as per the terms and conditions of this Contract.

17. Force Majeure

- 17.1 Force majeure shall mean any event, act or other circumstances not being an event, act or circumstance under the control of PLL or of the Contractor. Non-availability of required staff shall not constitute Force Majeure. If by reasons of Force Majeure obligations under the Contract cannot be performed by the due date then the date may be extended appropriately by PLL keeping in view all the circumstances and requirements of PLL.
- 17.2 The Contractor shall not be liable for liquidated damages, forfeiture of its Performance Security, blacklisting for future Tenders, termination for default, if and to the extent his failure / delay in performance / discharge of obligations under the Contract is the result of an event of Force Majeure.
- 17.3 If a Force Majeure situation arises, the affected party shall, by written notice served on the other party, indicate such condition and the cause thereof. Unless otherwise decided by the Parties in writing, each Party shall continue to perform its duties under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

18. Dispute Resolution

- 18.1 The Parties shall agree to amicably resolve any dispute, which may arise, under the Contract through good faith negotiations. In case of no resolution of the dispute by the authorized representatives, the matter shall be referred to the management of PLL who shall resolve the dispute and its decision shall be final and binding. While the parties are resolving their disputes both sides shall continue to perform their obligations under the Contract.
- 18.2 Notwithstanding the existence of any difference or dispute, Services to be provided under this Contract shall not be suspended or discontinued by the Contractor nor shall any payment be withheld by PLL except the difference of the amount in dispute, which is the subject matter of such proceedings.
- 18.3 The contractor shall not suspend or stop the work as specified in the contract during the pendency of dispute resolution proceeding unless so authorized by PLL.

19. Statutes and Regulations

- 19.1 The Contract shall be governed by and interpreted in accordance with the laws of Pakistan as amended from time to time.
- 19.2 The Contractor shall, in all matters arising in the performance of the Contract, conform, in all respects, with the provisions of all federal, provincial and local laws, statutes, regulations and by-laws in force in Pakistan, and shall give all notices and pay all fees required to be given or paid and shall keep PLL indemnified against all penalties and liability of any kind for breach of any of the same.

20. Taxes and Duties

The Contractor shall be entirely responsible for all taxes, duties and other such levies imposed, make inquiries on income tax / sales tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan. In case of any increase, decrease into existing taxes and duties etc. or imposition of any new tax shall be cost and benefit of PLL.

21. Contract Cost

The Contractor shall bear all costs / expenses incurred on the preparation of the Contract and PLL shall in no case be responsible / liable for those costs / expenses.

22. Authorized Representative

- 22.1 PLL and the Contractor may, at their exclusive discretion, appoint their Authorized Representatives and may, from time to time, delegate any / all of the duties / authority, vested in them, to their Authorized Representative(s), including but not limited to, signing on their behalf to legally bind them, and may, at any time, revoke such delegation.
- 22.2 The Authorized Representative shall only carry out such duties and exercise such authority as may be delegated to him, by PLL or the Contractor.
- 22.3 Any such delegation or revocation shall be in writing and shall not take effect until notified to the other parties to the Contract.
- 22.4 Any decision, instruction or approval given by the Authorized Representative, in accordance with such delegation, shall have the same effect as though it had been given by the Principal.
- 22.5 Notwithstanding anything contained herein, any failure of the Authorized Representative to disapprove any obligation shall not prejudice the right of PLL to disapprove such obligation and to give instructions for the rectification thereof.
- 22.6 If the Contractor questions any decision or instruction of the Authorized Representative of PLL, the Contractor may refer the matter to PLL who shall confirm, reverse or vary such decision or instruction.
- 22.7 Any notice or request required or permitted to be given or made under this Contract shall be in English language. Such notice or request shall be deemed to be duly given or made when it shall have been delivered by hand, e-mail or through registered mail or courier on the following address(es):

PLL

[Name of Representative]
 [Designation]
 Land-line number:
 Cell number:
 Fax number:
 e-mail address:
 Office Address:

Contractor

[Name of Representative]
 [Designation]
 Land-line number:
 Cell number:
 Fax number:
 e-mail address:
 Office Address:

- 22.8 Any change in the details of above mentioned Authorized Representatives shall be immediately communicated to the other party.

23. Waiver

Failure of either party to insist upon strict performance of the obligations of the other party, under the Contract, shall in no way be deemed or construed to affect in any way the right of that party to require such performance.

24. After Completion Warranty

All works carried out by Contractor under this agreement shall be covered under warranty for a period of 12 months. Under this warranty, the Company will have the right to request the Contractor to rectify any installation/ equipment issues within the scope of this agreement, where said issues are due to workmanship, material deficiency or supplied equipment malfunction/ inherent damage.

25. Order of Precedence

In case of any discrepancy between the main body of the Contract and Annexures incorporated therein by reference or otherwise, the main body of the Contract earlier shall prevail over the Annexures.

26. Severability

In the event that any of these terms, conditions or provisions shall be determined to be invalid, unlawful or unenforceable to any extent, such term, condition or provision shall to that extent be severed from the remaining terms, conditions and provisions which shall continue to be valid to the fullest extent permitted by law.

IN WITNESS whereof the Parties hereto have caused this Contract to be executed in accordance with the laws of Pakistanas of the day, month and year first indicated above.

For and on behalf of
PLL

[Name of authorized signatory]
[Designation]

For and on behalf of
Contractor

[Name of authorized signatory]
[Designation]

ANNEXURE-A: SCOPE OF SERVICES

The scope of services under this Contract for “Interior Design Services” includes the provision, construction and installation of all requirements provided under the attached Detail Design Drawings and Bill of Quantities (BOQ) within 04 months after signing of this agreement. The scope is split between the following tasks which is further broken down into specific works/ activities:

Tasks	Description
Task 1	Site Prep: <ul style="list-style-type: none"> • Plumbing and electrical works • Plastering and painting of walls (ref: BOQ) • False ceiling preparation (for lighting and HVAC) • Floor works as per detail design
Task 2	Rooms Prep: <ul style="list-style-type: none"> • Supply and installation of glass partitions along with fittings as per BOQ • Supply and installation of doors as per BOQ • Logo Wall, cradenzas, cupboards as per detailed design and BOQ
Task 3	Furniture & Fittings: <ul style="list-style-type: none"> • Provision and installation of furniture as per BOQ (tables, chairs, sofas, etc) • Provision and installation of fittings/ furnishings relevant to canteen as per BOQ. • Window Blinds and all other ancillary fittings as per detail design and BOQ, such as skirting.
Task 4	Final Finishing

The Detail Design drawings and BOQ are provided below:

BOQ

No	Item Description	QTY.	Unit
CIVIL WORK			
1	Block Masonry		
	Providing & Fixing of 6" Thick Block Masonry with 1:5 mix mortar.	850	S.FT
2	Plaster work		
	Providing & Fixing of Plain plaster (1/2" to 3/4" thick) with 1:5 Mix ratio.	1,701	S.FT
3	Flooring		
	Providing & Fixing of approved Matte Porcelain tile including 1:4 mix ratio Under Canteen & Reception area.	719	S.FT
	Providing & Fixing of Laminate flooring with 4 sided micro V grooves. The flooring must be Silicon Reinforced. The texture should be "follow the grain". 8mm thick and class 32 -Medium to Heavy Commercial grade as per European Norms or Equivalent.	1,578	S.FT
	Providing & Fixing of Carpet Tiles. Carpet Tiles to be of Heavy Commercial Grade and made of 100% Solution Dyed Nylon Yarn with PVC Based Backing in Plank form. Dimensions 25x100cm and 50x100cm.	1,892	S.FT
	Providing & Fixing of approved Anti Static vinyl flooring in server room area.	86	S.FT
4	Ceiling Work		
	Ceiling made with 1"x1" M.S frame claded by 1/2" thk lasani as per drg. In board room.	1	item
	Providing and fixing of 1/2" th lasani false ceiling with palmet including MS section framing including jointing clip etc, including provision of openings for lights. As per drawing	182	S.FT
	Fixing of existing 2'-0" X 2'-0" Gypsum Tile false ceiling including GI section framing including jointing clip etc, including provision of openings for lights. As per drawing	4,080	S.FT
GLASS WORK			
1	Fixed Glass		
	Providing & Fixing of 12mm thick glass with machine edge grinding & polishing. As per dwg.		

	Internal Audit		
	Size 5'-7 1/2" X 8'-0"	45.0	S.FT
	Manager Fiance		
A	Size: 3'-1" X 8'-0"	24.6	S.FT
B	Size: 1'-0" X 8'-0"	8.0	S.FT
	Manager Technical		
A	Size: 5'-4" X 8'-0"	42.6	S.FT
B	Size: 1'-0" X 8'-0"	8.0	S.FT
	Manager HR & Admin		
A	Size: 5'-3 1/2" X 8'-0"	42.6	S.FT
B	Size: 1'-0" X 8'-0"	8.0	S.FT
	Canteen		
A	Size: 7'-5 1/2" X 8'-0"	60.0	S.FT
B	Size: 0'-9 1/2" X 8'-0"	6.0	S.FT
C	Size: 13'-5" X 8'-0"	108.0	S.FT
	Server Room		
A	Size: 13'-1" X 8'-0"	104.6	S.FT
B	Size: 6'-1" X 8'-0"	48.1	S.FT
	Meeting Room 01		
A	Size: 13'-4" X 8'-0"	106.6	S.FT
B	Size: 7'-4" X 8'-0"	58.6	S.FT
C	Size: 8'-6" X 8'-0"	68.0	S.FT
	4 Person Meeting Room		
A	Size: 9'-6" X 8'-0"	76.0	S.FT
B	Size: 10'-3" X 8'-0"	82.0	S.FT
C	Size: 7'-0" X 8'-0"	56.0	S.FT
	Meeting Room 02		
A	Size: 10'-6" X 8'-0"	84.0	S.FT
	Reception Area		
A	Size: 3'-9" X 8'-0"	30.0	S.FT
B	Size: 8'-11" X 8'-0"	71.3	S.FT
C	Size: 6'-11" X 8'-0"	55.3	S.FT
	Board Room		
A	Size: 16'-1 1/2" X 8'-0"	129.0	S.FT
B	Size: 1'-0" X 8'-0"	8.0	S.FT
C	Size: 14'-4" X 8'-0"	114.6	S.FT
	Meeting Room 03		
A	Size: 6'-7 1/2" X 8'-0"	215.5	S.FT
B	Size: 1'-0" X 8'-0"	8.0	S.FT
C	Size: 14'-4" X 8'-0"	114.6	S.FT
	MD Room		
A	Size: 1'-11" X 8'-0"	15.3	S.FT
B	Size: 0'-8" X 8'-0"	5.3	S.FT
	Work Station Area		
A	Size: 10'-0" X 8'-0"	80.0	S.FT

B	Size: 12'-0" X 8'-0"	96.0	S.FT
C	Size: 14'-1" X 5'-0"	70.45	S.FT
D	Size: 3'-5" X 5'-0"	17.08	S.FT
E	Size: 1'-6 3/4" X 5'-0"	7.5	S.FT
F	Size: 14'-6" X 5'-0"	72.5	S.FT
G	Size: 3'-9 1/2" X 5'-0"	18.75	S.FT
	Total Glass Area	2,166.13	S.FT
	Labor	2,166.13	S.FT
2	Glass doors		
	Glass Door C.F.O, Manager Finance, Techinal, H.R & Admin room, Meeting & M.D room, canteen, Internal Audit & Work Station		
	Providing & Fixing of 12mm. thick tempered glass door with GCC patch fitting and SS Handle. Size 3'-0" x 8'-0" x 13nos		
	Providing & Fixing of S.S handle.	13	Each
	Providing & Fixing of GCC Patch fitting & Lock	13	Each
	Providing & Fixing of 12mm Tempered glass with holes, machine edge grinding.	312	S.FT
	Double Glass Door Reception Area,Board Room & Corridor		
	Providing & Fixing of 12mm. thick tempered glass door with GCC patch fitting and SS Handle. Size 3'-0" x 8'-0" x 13nos		
	Providing & Fixing of S.S handle.	6	Each
	Providing & Fixing of GCC Patch fitting & Lock	6	Each
	Providing & Fixing of 12mm Tempered glass with holes, machine edge grinding.	96	S.FT
	Glass Door Server Room & 4 person Discussion Room.		
	Providing & Fixing of 12mm. thick tempered glass door with GCC patch fitting and SS Handle. Size 3'-0" x 8'-0" x 13nos		
	Providing & Fixing of S.S handle.	2	Each
	Providing & Fixing of GCC Patch fitting & Lock	2	Each
	Providing & Fixing of 12mm Tempered glass with holes, machine edge grinding.	40	S.FT
	Frosted Flim On Glass		
	Providing & Fixing of 3M Dusted Frosted Flim -7725-314 or equivalent.	2083.5	S.FT
	WOODEN WORK		
	Credenza		
	Providing & Fixing 1'-3" deep credenza to be made with 3/4"thick laminated board, shutter to be made with 3/4" com ven board finished with approved formica and P.V.C edge. 2" thick top to be made with com.ven.board finished with formica. As per drawing		
A	Size: 9'-1 1/2" x 2'-0" (Internal Audit)	18.25	S.FT
B	Size: 8'-4" x 2'-0" (C.F.O)	16.8	S.FT
C	Size: 7'-10" x 2'-0" x 3nos (Technical, Finance, HR & Admin)	42.6	S.FT
F	Size:10'-4" x 2'-0" (Meeting Room-02)	20.66	S.FT

G	Size: 9'-0" x 2'-0" (M.D Room)	17.62	S.FT
H	Size: 17'-7 1/2" x 2'-0" (Work Station)	35.25	S.FT
	Size: 13'-3" x 2'-0" (Work Station)	26.5	S.FT
	Size: 13'-9" x 2'-0" (Work Station)	27.5	S.FT
I	Size: 21'-9" x 2'-0" (Board Room)	43.5	S.FT
	Size: 7'-0" x 2'-0" (Board Room)	14	S.FT
	7'-0" high Cupboard at Work Station		
	Providing & Fixing of 2'-0" deep credenza to be made with 3/4"thick laminated board, shutter to be made with 3/4" com ven board finished with approved formica and P.V.C edge. 2" thick top to be made with com.ven.board finished with formica. As per drawing		
	Size: 17'-3" x 7'-0"	120.75	S.FT
	Dry Beam		
A	Providing & Fixing of 3" Thick dry beam to be made with 1/2" thick lasani over 1" x 2" M.S. frame. Excluding paint. As per drawing.	1143.3	S.FT
B	Providing & Fixing of 6" Thick dry beam to be made with 1/2" thick lasani over 1" x 2" M.S. frame. Excluding paint. As per drawing.	288.14	S.FT
	Low Height Dry Wall		
	Providing & Fixing of 3" Thick low height dry wall to be made with 1/2" thick lasani over 1" x 2" M.S. frame. Excluding paint. As per drawing.	36.3	S.FT
	Reception Counter		
	Providing & Fixing of Reception Table. As per dwg.	1	item
	MDF Panel Wall		
	Provide & Fixing of MDF logo wall at reception area. As per dwg.	1	item
	Provide & Fixing of LED tv MDF Wall in Board Room As per dwg.	1	item
	Window Blinds		
	Provide & Fixing of manual roller blind as per dwg.	946.75	S.FT
	Paint work		
	Painting with plastic emulsion Dulux (ICI) or Burger (or equivalent) make in approved shade two coats over and including the cost of one priming coat and preparation of surface including sand papering, dusting, and putty filling, etc. at Ceiling	4080.2	S.FT
	Matt enamel paint in approved shade two coats over and including the cost of one priming coat and preparation of surface including sand papering, dusting, and putty filling, etc. at Walls	3120.15 2	S.FT
	Skirting		
A	Provide & fixing of 10cm high PVC skirting.	472.1	R.Ft
	Kitchenette		
	Floor cabinet with hanging cabinet		
	Providing & Fixing of 2'-0" & 1'-3" deep cabinet to be made with 3/4"thick laminated board, shutter to be made with 3/4" com ven board finished with approved formica and P.V.C edge & 1/2"thk Corian top over 1/2"thk MDF as per DWG.		
	Size: 8'-0" x 1'-10"	14.64	S.FT

	Size: 8'-0" x 2'-10"	22.64	S.FT	
	Kitchenette fixtures			
	Providing & fixing of sink for dish washing.	1	item	
	Providing & fixing of sink mixture.	1	item	
	WATER SUPPLY SYSTEM.			
	Supply, installation, testing and commissioning of complete pipe work for cold water system including all accessories required to complete systems ready to operate as per specification, drawings & instructions.		L.S	
	Polypropylene Random PP-R pipes (or equivalent) PN 20 and fittings with fusion jointing along with all types of unions, tees, bends, sockets, clamps, hangers, supports, sleeves, masking plates, chiseling, making holes making good, excavation, bedding backfilling as required complete in all respect.			
	Brass body gate valves / ball valves with unions			
	WATER DRAINAGE SYSTEM			
	Supply, fixing, testing and commissioning of equipment, pipe work required to complete the water systems in all respects with accessories ready to operate as per specifications, drawings and instructions.			
	uPVC pipes of approved make alongwith specials, fittings'bends, wye, tees, sockets, sleeves, masking plates, traps,vent cowl, chiseling, making hole, excavation, backfilling making good where as required jointing with solution.			
	FURNITURE			
No	Item	Description	Unit	Qty
1.	Workstations			
i)	Workstations Sets of 6	Set of 6 persons workstations To have provision of cabling from floor. cable trays and housings for 4 faceplates to be provided. Size of worktop: 740Hx600Dx1200W(+400) each	No.	3
ii)	Cabinet attached to Workstations	Cabinet attached to workstation with ball bearing pullout mechanism with drawer, shelf, stationary tray and compartment to fit box files. size: 600mm x 400mm.	No.	18
iii)	Dual Screen Adjustable Monitor Arms	Dual Screen Adjustable Monitor Arms , clamp on to worktop with horizontal, vertical adjustment and screen tilt mechanism	No.	18
2	Manager Desks	Manager Desks		
i)	Desk for Managers	Desk: With provision of cabling from floor. Cable trays and housings for 4 faceplates included. Grommets on tabletop for cable travel. Floor level adjustment option. Size of worktop: 740Hx750Dx1600W each	No.	5
ii)		Side cabinet: Cabinet at lower level from desk. Ball bearing chanel in drawers with heavy duty lockable castors. Two	No.	5

		drawers and two open shelves. Size: 650H x 450D x 1000W		
3	Executive Office			
i)	Executive Desk Set	Tao Executive Desk Set from Rockworth Thailand or equivalent. 35mm thick E-1 grade MFC top with 2mm thick PVC edging in matching color on extruded aluminium structure, epoxy powder coated spray painted and baked at 200 degree. Table resting on the cabinet from one leg on a lower level. Table size : 740H x 1000D x 2000W . Side Cabinet with 2 Drawers (Ball bearing chanel) and one door. CPU provision in the centre.	No.	1
4	Meeting Tables			
i)		Tables should have dual side power access flippers, Housing for faceplate with cable guide to be included.		
i)		size: 740H x 1600D x 3600W	No.	1
ii)		size: 740H x 1200D x 2400W	No.	3
5	Round Discussion Table			
i)		Round Discussion Table: Center leg in stainless steel pipe. Minimum 4mm thick steel plate with cutting process and cover with stainless steel sheet. Diameter: 740Hx900Dx900W	No.	2
6	Cafeteria Table (Square Shape)			
i)		Square Cafeteria Table Diameter: 740Hx900Dx900W	No.	3
7	Center & Side Tables			
i)		Walker Series Centre Tables from Rockworth Thailand or equivalent. Chrome legs with 25mm thick E-1 grade MFC with matching 2mm PVC edging (machine fixed). Legs in square steel pipe with double nickel chrome finish. Size : 350H x 600D x 600W	No.	4
7	Sofa			
i)		Executive Sofas : Sofa single and double seating in wooden frame with reinforced steel structure. Upholstered in leatherette finish. Wooden legs in polish finish. 2 Seater	No.	4
ii)		Single Seater same as above	No.	1
6	Chairs			
i)	MD Room Chair - Executive High Back	Executive Chair: High Back chair with synchronised Tilt Mechanism, Multi Position Locking. PVC Back over Cast Aluminum designed frame. Injection moulded seat cushion with leatherette. High quality hydraulic mechanism. PU padded armrests with Aluminum frame. Heavy duty PU coated castors.	No.	2

	Mid Back For Visitor	Executive visitor Chair: Low Back chair on Cantilever Base. Adjustable Lumbar Support. synchronised Tilt Mechanism, Mesh Back, Injection moulded seat cushion with leatherette. To be simialr in design to Executive Chair for aesthetic reasons.	No.	2
ii)	Staff & Meeting Room Chair	Low Back with Tilt Mechanism, Mesh Back over frame., or equivalent. Injection moulded seat cushion with leatherette. High quality hydraulic mechanism. Ergonomic design with adjustable Lumbar Support	No.	42
iii)	Board Room Chair -	Low Back with Tilt Mechanism, 'board room' style chair, similar in design, aesthetically, to Executive Chair.	No.	11
iv)	Manager Room Chairs -	High Back with synchronised Tilt Mechanism, Mesh Back over frame or equivalent. Adjustable Lumbar Support. Injection moulded seat cushion with leatherette. High quality hydraulic mechanism. Polypropelene armrests. Visitor Chairs with same design but fixed matal base.	No.	5
v)	Manager Visitor Chairs	See above description	No.	10
vi)	Cafeteria Chair -	P2 cafeteria chair.	No.	12
vii)	Discussion Room Chairs -	Low Back with Tilt Mechanism, Mesh Back over frame. Injection moulded seat cushion with leatherette. High quality hydraulic mechanism.	No.	8

S.NO.	DESCRIPTION	QTY.	UNIT
	SECTION - A WIRING / WIRING ACCESSORIES		
	Supply, installation, testing & commissioning of following items including all material, tools, labor & accessories required for completion of work as per description & drawings. Complete in all respects.		
1	Circuit wiring from DB to switch board with 2x2.5 sq.mm + ECC 1x2.5 sqmm, 1-core PVC wires including any wiring between switch board to switch board in 25mm dia PVC Conduit.	14	No.
a	Wiring for light point from switch board to first light point with 1.5 Sq.mm common neutral of 1.5 Sq.mm. and common ECC of 1.5 Sq.mm + wires in 25mm dia size of exposed / concealed PVC conduit including as shown on drawings.	95	No.
b	Same as above item but wiring From light point to point .	75	No.
2	Emergency circuit wiring from DB to switch board with 2x2.5 sq.mm + ECC 1x2.5 sqmm, 1-core PVC wires including any wiring between switch board to switch board in 25mm dia PVC Conduit.	3	No.
A	Emergency wiring for light point from switch board to first light point with 1.5 Sq.mm common neutral of 2.5 Sq.mm. and common ECC of 2.5 Sq.mm + wires in 25mm dia size of exposed / concealed PVC conduit including as shown on drawings.	7	No.
B	Same as above item but wiring From light point to point .	0	No.
3	Wiring of 13A/15A International Switch Socket Unit (for RAW Power) from DB to first outlet and nearest outlet with following size of wires in 25mm dia size of exposed / concealed PVC conduit as shown on drawings.		
A	2x2 Sq.mm Cu/PVC/PVC + ECC 1x25 Sq.mm	24	No.
B	Same as item above but wiring from outlet to outlet	80	No.
4	Wiring of 13A Flat Pin Switch Socket unit (for UPS Computer Power) from DB to first outlet and nearest outlet with following size of wires in 25mm dia size of exposed / concealed PVC conduit as shown on drawings. Note: Wires Color of UPS circuits should be different from RAW power circuits.		
A	2x4 Sq.mm Cu/PVC/PVC + ECC 1x4 Sq.mm	22	No.
B	Same as item above but wiring from outlet to outlet .	142	No.
5	Wiring of 20A DP Switch Socket (for A/C Inner) from DB to Switch Socket with following size of wires in 25mm dia size of exposed / concealed PVC conduit as shown on drawings.		
A	2x4 Sq.mm Cu/PVC/PVC + ECC 1x4 Sq.mm	18	No.

7	Wiring of 63A, 3-pin Industrial Socket unit for Raw Power from DB to socket with following size of wires in 32 mm dia size of exposed / concealed PVC conduit as shown on drawings. Note: Wires Color of UPS circuits should be different from RAW power circuits.		
A	2C-6 Sq.mm Cu/PVC +ECC 1x6 Sq.mm	1	No.
	Note: 1) Contractor is advised to confirm the cable running lengths and termination as per site conditions before commencement of work. 2) The ECC to be run with each circuit shall be loop-in and loop-out type, joints are not allowed. 3) All the cables shall be colour coded according to phases / types of services.		
	SECTION - B		
	MAIN / SUB-MAIN CABLES		
	Supply, installation, testing, commissioning and termination of following size of CU/PVC/PVC, Cables for Distribution Board in In Relevant PVC conduit including all accessories, Complete in all respect as shown on drawing.		
1	FROM MDB- TO UDB 4C-10 Sq.mm Cu/PVC +ECC 1C-10 Sq.mm	25	Rm
2	FROM Meter- TO MDB 4C-50Sq.mm Cu/PVC +ECC 1C-16 Sq.mm	35	Rm
3	FROM Meter- TO AC-DB 4C-35Sq.mm Cu/PVC +ECC 1C-16 Sq.mm	35	Rm
4	FROM Meter- TO LP DB 4C-16Sq.mm Cu/PVC +ECC 1C-16 Sq.mm	35	Rm
	Note: 1) Contractor is advised to confirm the cable running lengths and termination as per site conditions before commencement of work.		
	SECTION - C		
	CABLE CONTAINMENT		
1	Supply and installation of following 16 SWG G.I Pull Boxes for Ceiling slab , including angle iron, 1-1/2" x 1/4" with all hanging and fixing accessories. approved by the Company/consultant.		
B	100mm x 100mm x 100mm	1	No.
C	150mm x 150mm x 100mm	8	No.
2	Supply and installation of following type of Linear Outlet Boxes without face plates made of Aluminum , mounted on wall or punched in furniture as per design drawings. The linear outlet boxes are to be provided appropriate size knock outs.		

A	Linear Outlet Box (Size: 600mm)	80	No.
3	Supply and installation of 250mm x 250mm x 56mm Floor Box (imported) Clipsal or equivalent, 16 SWG G.I Sheet Steel with all accessories. Complete in all respects. Note: Excluded of all Sockets & Face plates.	2	No.
	SECTION - D DISTRIBUTION BOARDS		
	Supply and installation of Distribution Boards made with 16 SWG sheet steel housing with approved color and having specified circuit breakers as shown on drawing.		
1	MDB	1	No.
2	UDB	1	No.
3	AC-DB	1	No.
4	LPDB	1	No.
	Note: 1) Cost of Intelligent Lighting Control Relays, Dimmers and Power Supply units should be included in cost of Distribution Boards. 2) All the Panels should be front accessible and maintainable. 3) Safety locking arrangement is required for main incoming circuit breakers of all distribution boards.		
	SECTION - E SWITCHES & SOCKETS		
	Supply and Installation of following 10 Amp, gang type Switches, 13/15/20 Amp Switch Socket outlets & Industrial Sockets , make MK / Clipsal / Phillips including back boxes, recessed on wall or column as per design drawings. (Selected Series for switches is Vivace of Clipsal or equivalent)		
1	10A, 220V One Gang Switch Unit	3	No.
2	10A, 220V Two Gang Switch Unit	20	No.
3	10A, 220V Three Gang Switch Unit	14	No.
6	13A, 220V International Switch Socket Unit	105	No.
7	13A, 220V Flat Pin Switch Socket Unit	165	No.
8	15A, 3-Pin Round Switch Socket Unit	30	No.
9	63A, 3-Pin (Single Phase) Industrial Socket unit with plug top and back box.	2	No.
10	20A, DP Switch Socket with neon indication light	2	No.
	SECTION - F LIGHTING FIXTURES		
	Supply, Installation, testing and commissioning of the following lighting fixture complete with ballast, starter p.f.i capacitor and specified lamps.		
1	Recessed Narrow Beam Spot Light Fixtures With 7W LED 3000K	10	No.
2	Recessed Down Light Fixtures With 15W LED 4000K ft LUMINOS or Equivalent	60	No.
3	Smart Surface Down Light Fixtures With 10W LED 3000K	10	No.
4	Surface Mounted Louvered Fixture with 2x18W LED Tubelight 3000K	20	No.
5	Recessed 600 x 600mm 40W Smart LED Panel 4000K	65	No.
6	Exhaust Fan 12" dia Plastic body with louver shutter.	4	No.

	Note: 1) All light fixtures subject to approval of Company. 2) The Bidder shall provide the complete Technical Literature of light fixtures.		
	SECTION - G VOICE AND DATA COMMUNICATION SYSTEM		
	Supply, installation, testing and commissioning of following items for voice and data communication system including all material, labor, tools, accessories etc. Complete in all respects. Quantities for cables shown in BOQ are estimated and taken from drawings. Contractor is advised to take measurement at site before commencement of works. Different colors of voice and data cables shall be used.		
1	Duplex Face plate with 2 Gang Flexiport RJ-45 I/O for Voice and Data (CAT-6), white/off white finish, complete with shuttered click-ins, labels and all accessories including back box.	85	No.
2	CAT-6, UTP Cable for Data Communication System from Communication Rack to each workstation / outlet in 25 mm PVC conduit / channel as per drawings including termination and tagging at both ends. Complete in all respects. (305 Rm per Coil)	10	Coil
3	CAT-6, UTP Cable for Voice Communication System from Communication Rack to each workstation / outlet in 25 mm PVC conduit / channel as per drawings including termination and tagging at both ends. Complete in all respects. (305 Rm per Coil)	10	Coil
4	Data Switches including all accessories for completion of job		
a	24-port Data Switch	0	No.
5	Following CAT-6, Patch Panels equipped with RJ-45 I/Os for Voice communication system with rear cable organizer including all labeling and all mounting accessories. Complete in all respects.		
a	24-port CAT-6 patch panel for Voice	5	No.
6	Following CAT-6, Patch Panels equipped with RJ-45 I/Os for Data communication system with rear cable organizer including all labeling and all mounting accessories. Complete in all respects.		
a	24-port CAT-6 patch panel for data	5	No.
7	Front Cable Organizer for Voice & Data patch panels / wiring blocks with complete labeling and dressing for incoming cable management.	10	No.
8	Following CAT-6, factory certified Patch cords of specified color having RJ-45 connectors at both ends for Voice Communication.		
a	3 meter long	82	No.
9	Following CAT-6, factory certified Patch cords of specified color having RJ-45 connectors at both ends for Data Communication.		
a	1 meter long	82	No.
b	3 meter long	82	No.
10	Tag block for telephone network having 1x50 Pair Connecting Block, CRONE make including testing and termination at both ends. Installed inside Communication Rack.	1	No.

11	Following Twisted Pair shielded telephone cable, 0.6 Sq.mm dia, in 50mm dia PVC conduit including all kind of terminations. Complete in all respect as shown in schematic drawing.		
a	25 Pair cable for Tag Block	30	Rm
12	Floor Mounted Communication Rack 42U , 19 inches suitable for installation of standard patch panels and etc. Complete with floor base, vertical cable managers. Rack shall be equipped with power distribution units (PDUs) with at least 5 imported power sockets etc. Complete in all respects.	1	No.
	Note: Contractor is advised to confirm the cable running lengths and termination as per site conditions before commencement of work.		
	SECTION - H IP BASED CCTV SYSTEM		
	Installation, testing and commissioning of the following items for CCTV System (IP Based) including but not limited to the description given here under including all power and communication accessories, housings, mounting brackets, suspension rods etc. required for completion of the system.		
1	Dome Type Camera, type PoE I.P with voice recording , day and night feature having 2MP Resolution with live/recording quality of min 15 fps, Varifocal Lens 2.8-12mm, along with all mounting accessories complete in all respect.	0	No.
2	Dome Type Camera, type PoE I.P with day and night feature having 2MP Resolution with live/recording quality of min 15 fps, Varifocal Lens 2.8-12mm, along with all mounting accessories complete in all respect.	0	No.
3	Supply and Wiring of Cat-6 cable for CCTV system in 25mm dia PVC conduit from each camera / monitor to Network Video Recorder (NVR) as per drawings including terminations.	400	Rm
	SECTION - I EARTHING / GROUNDING SYSTEM		
	Supply, installation, testing and commissioning of following items for Earthing / Grounding System of other systems including all material, boring, labor, tools, transportation, accessories etc. Complete in all respects with detailed test reports.		
1	Chemical Enhanced Earth using 38 mm dia copper pipe filled with soil conditioning material including 6" dia, 11' deep boring and back filled chemical to enhance conductivity. Complete with termination clamps, 13" dia heavy duty cast iron round cover as per details given in drawings.	2	No.
2	Earth Connecting Point (ECP) or Equipotential bar made with 200mm wide, 50mm high and 8mm thick tin plated Copper, as shown in drawings. Bar shall be provided with holes suitable for installation of 6 No. 70 sqmm bare copper conductor. ECP shall be enclosed in appropriate size of powder coated metal enclosure with front accessible cover.	2	No.
3	Stranded bare copper conductors of following sizes in appropriate size of UPVC conduit laid in floor from CCE pipe to ECP or from mesh to ECP as shown in drawings. Complete in all respects including termination at both ends.		
a	50 Sq.mm Bare Copper Conductor	30	Rm.

4	Supply, installation, testing and commissioning of following size of Single core Cu/PVC Cables from ECP to several equipments as per details given in schematic drawings, including all material, labor, tools, transportation, accessories etc. Complete in all respects with detailed test reports.		
a	1C, 50 Sq.mm Cu/PVC (Green)	50	Rm.
b	1C, 10 Sq.mm Cu/PVC (Green)	25	Rm.
	Note: Contractor is advised to confirm the cable running lengths and termination as per site conditions before commencement of work.		
	SECTION - J Miscellaneous Work		
1	Preparation of As-Built drawings of all electrical works.	1	Job
2	Gate Lock wiring with Intercom	1	Job
3	Wiring for Keypad Lock	1	Job

Design Drawings:

Note:

High definition/pixels detailed copies of these design drawings are available on the website www.paklng.com/architectlayout.pdf.

- Furniture Layout



- Flooring Layout



Dimension Layout



Ceiling Illumination



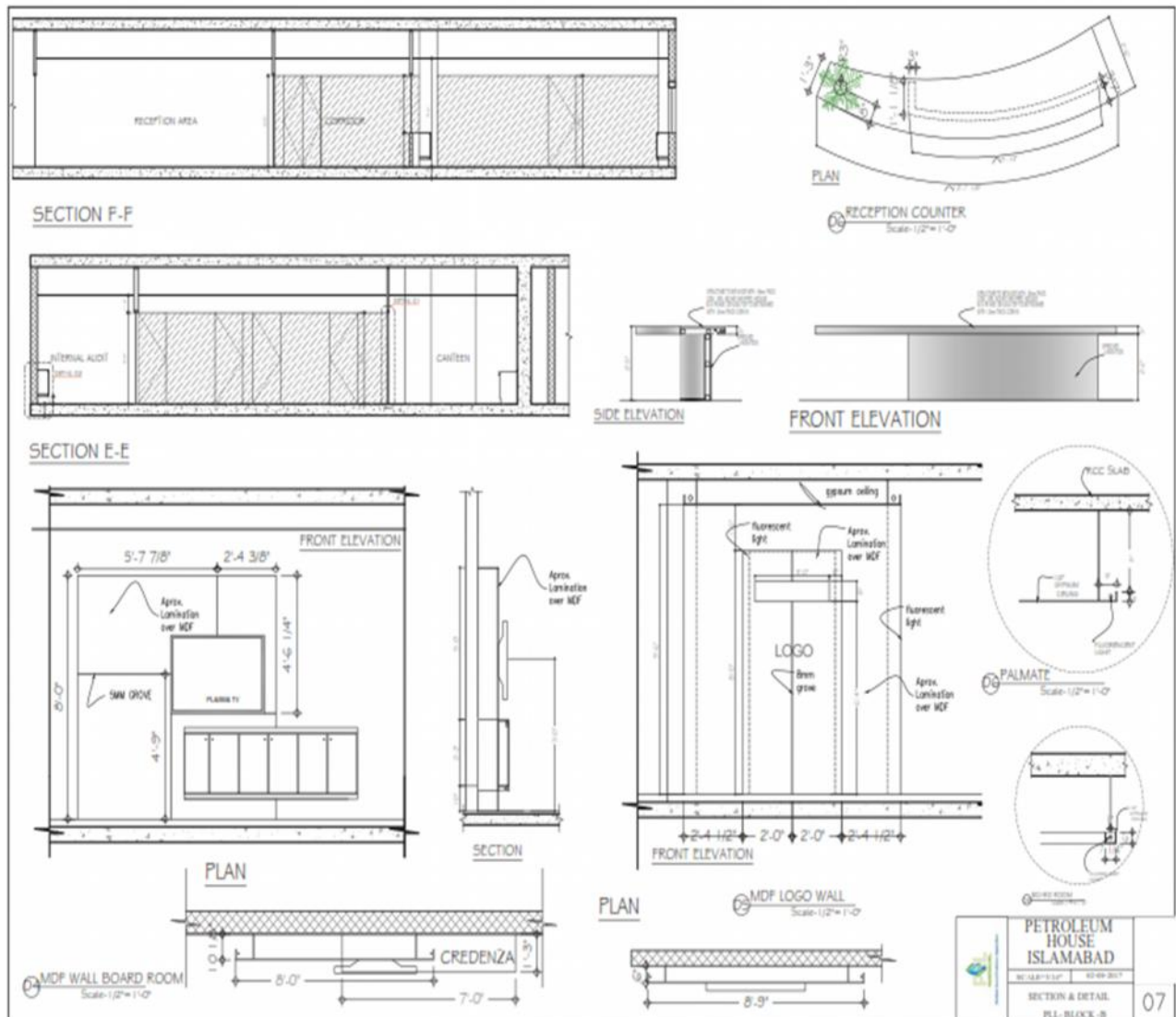
Electrical Layout



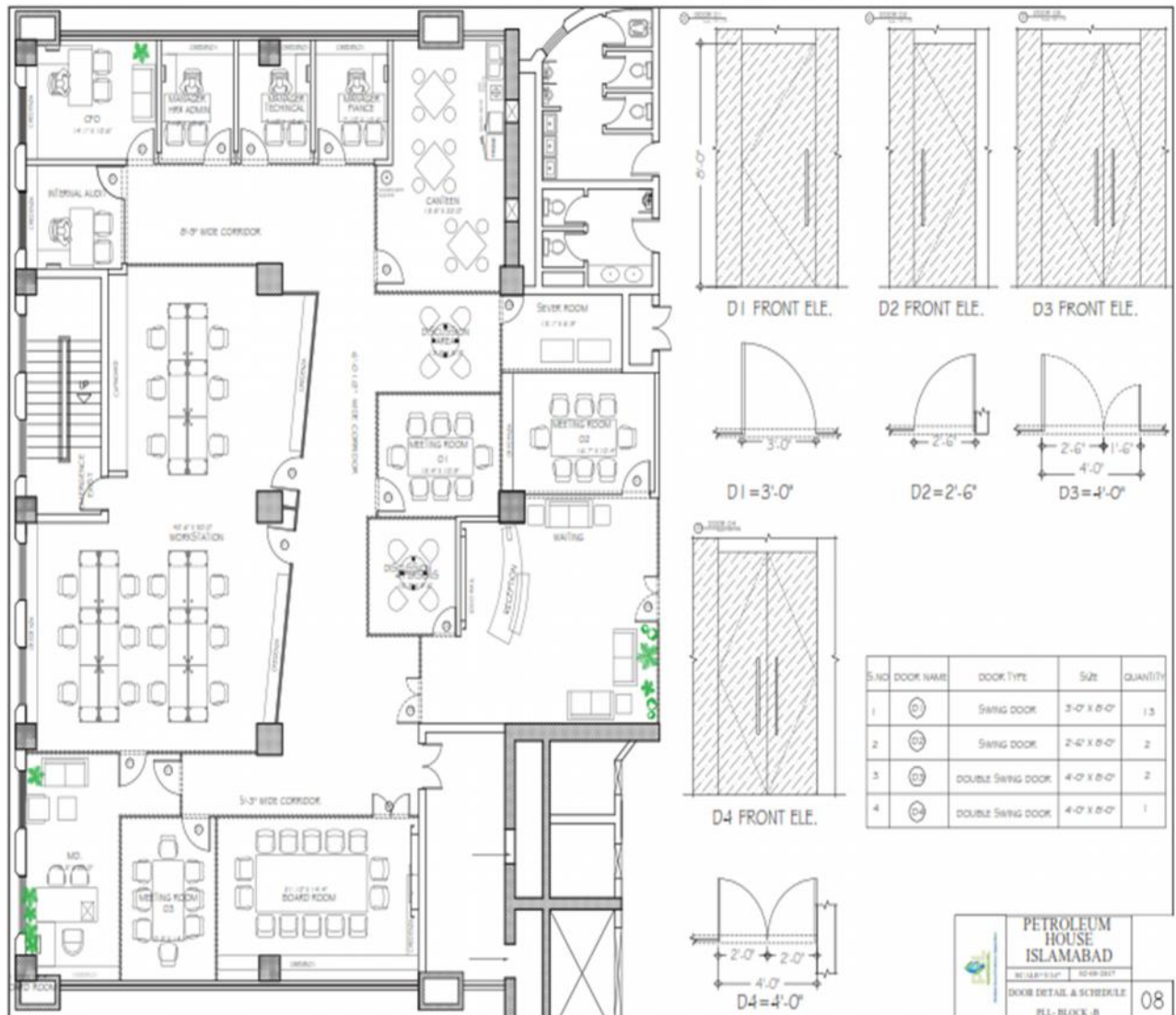
Section and Details



Sections and details



Door Details

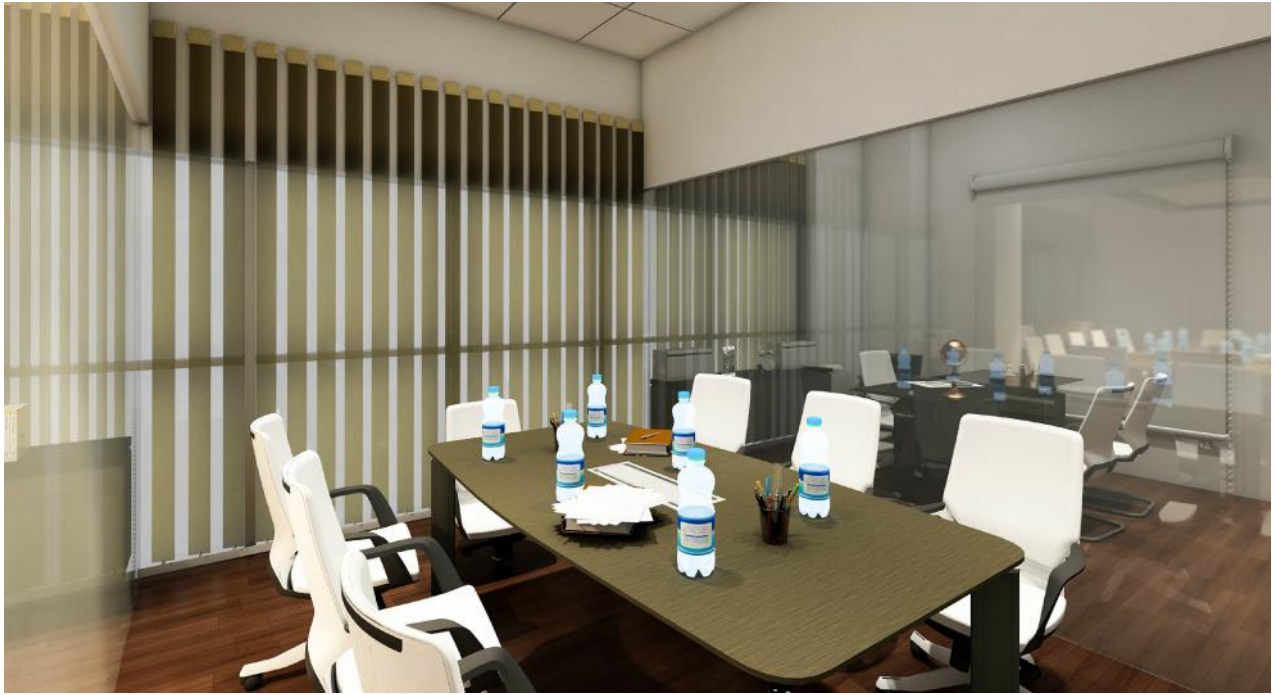


Note:

Below are some of 3D images (high pixel copies of these images are available on the website), just for reference. www.pakIng.com/3DModel.pdf







ANNEXURE-B: PRICE SCHEDULE

{PRICE SCHEDULE OF SUCCESSFUL BIDDER TO BE PLACED HERE}

ANNEX-III: MANDATORY REQUIREMENTS FOR BIDDER TO QUALIFY

S/N	Attributes	Reference Page in Bid	Available/Not Available
1.	Bid Security amounting to five per-cent of the quoted total amount in the form of pay order/demand draft issued by a Scheduled Bank of Pakistan, in favour of PLL.		-
2.	Signed cover letter with official stamp affixed on it as per the format given in Annex-I .		-
3.	Authority Letter for the appointment of an authorized representative as per Annex-VI.		-
4.	Duly filled in and signed & stamped Annex-IV: Price Schedule . Bids not following the given format shall lead to rejection.		-
5.	Signed Annex-V “Compliance certificate / undertaking”		-
6.	Undertaking that the Bidder/firm and its employee(s) have never been blacklisted by any government, semi-government, autonomous or state owned organization and their cases regarding black listing are not under trial by any Court of Law		-

ANNEX-IV: PRICE SCHEDULE**Architecture and Piping works**

No	Item Description	QTY.	Unit	Rate	Amount
1	CIVIL WORK				
	Block Masonry				
	Providing & Fixing of 6" Thick Block Masonry with 1:5 mix mortar.	850	S.FT		
	Plaster work				
	Providing & Fixing of Plain plaster (1/2" to 3/4" thick) with 1:5 Mix ratio.	1,701	S.FT		
	Flooring				
	Providing & Fixing of approved Matte Porcelain tile including 1:4 mix ratio Under Canteen & Reception area.	719	S.FT		
	Providing & Fixing of Laminate flooring with 4 sided micro V grooves. The flooring must be Silicon Reinforced. The texture should be "follow the grain". 8mm thick and class 32 -Medium to Heavy Commercial grade as per European Norms or Equivalent.	1,578	S.FT		
	Providing & Fixing of Carpet Tiles. Carpet Tiles to be of Heavy Commercial Grade and made of 100% Solution Dyed Nylon Yarn with PVC Based Backing in Plank form. Dimensions 25x100cm and 50x100cm.	1,892	S.FT		
	Providing & Fixing of approved Anti Static vinyl flooring in server room area.	86	S.FT		
	Ceiling Work				
	Ceiling made with 1"x1" M.S frame claded by 1/2" thk lasani as per drg. In board room.	1	item		
	Providing and fixing of 1/2" th lasani false ceiling with palmet including MS section framing including jointing clip etc, including provision of openings for lights. As per drawing	182	S.FT		
	Fixing of existing 2'-0" X 2'-0" Gypsum Tile false ceiling including GI section framing including jointing clip etc, including provision of openings for lights. As per drawing	4,080	S.FT		
2	GLASS WORK				
	Fixed Glass				
	Providing & Fixing of 12mm thick glass with machine edge grinding & polishing . As per dwg.				
	Internal Audit				
	Size 5'-71/2" X 8'-0"	45.0	S.FT		
	Manager Fiance				

a	Size: 3'-1" X 8'-0"	24.6	S.FT		
b	Size: 1'-0" X 8'-0"	8.0	S.FT		
	Manager Technical				
a	Size: 5'-4" X 8'-0"	42.6	S.FT		
b	Size: 1'-0" X 8'-0"	8.0	S.FT		
	Manager HR & Admin				
a	Size: 5'-3 1/2" X 8'-0"	42.6	S.FT		
b	Size: 1'-0" X 8'-0"	8.0	S.FT		
	Canteen				
a	Size: 7'-5 1/2" X 8'-0"	60.0	S.FT		
b	Size: 0'-9 1/2" X 8'-0"	6.0	S.FT		
c	Size: 13'-5" X 8'-0"	108.0	S.FT		
	Server Room				
a	Size: 13'-1" X 8'-0"	104.6	S.FT		
b	Size: 6'-1" X 8'-0"	48.1	S.FT		
	Meeting Room 01				
a	Size: 13'-4" X 8'-0"	106.6	S.FT		
b	Size: 7'-4" X 8'-0"	58.6	S.FT		
c	Size: 8'-6" X 8'-0"	68.0	S.FT		
	4 Person Meeting Room				
a	Size: 9'-6" X 8'-0"	76.0	S.FT		
b	Size: 10'-3" X 8'-0"	82.0	S.FT		
c	Size: 7'-0" X 8'-0"	56.0	S.FT		
	Meeting Room 02				
a	Size: 10'-6" X 8'-0"	84.0	S.FT		
	Reception Area				
a	Size: 3'-9" X 8'-0"	30.0	S.FT		
b	Size: 8'-11" X 8'-0"	71.3	S.FT		
c	Size: 6'-11" X 8'-0"	55.3	S.FT		
	Board Room				
a	Size: 16'-1 1/2" X 8'-0"	129.0	S.FT		
b	Size: 1'-0" X 8'-0"	8.0	S.FT		
c	Size: 14'-4" X 8'-0"	114.6	S.FT		
	Meeting Room 03				
a	Size: 6'-7 1/2" X 8'-0"	215.5	S.FT		
b	Size: 1'-0" X 8'-0"	8.0	S.FT		
c	Size: 14'-4" X 8'-0"	114.6	S.FT		
	MD Room				
a	Size: 1'-11" X 8'-0"	15.3	S.FT		
b	Size: 0'-8" X 8'-0"	5.3	S.FT		
	Work Station Area				
a	Size: 10'-0" X 8'-0"	80.0	S.FT		
b	Size: 12'-0" X 8'-0"	96.0	S.FT		
c	Size: 14'-1" X 5'-0"	70.45	S.FT		

d	Size: 3'-5" X 5'-0"	17.08	S.FT		
e	Size: 1'-6 3/4" X 5'-0"	7.5	S.FT		
f	Size: 14'-6" X 5'-0"	72.5	S.FT		
g	Size: 3'-9 1/2" X 5'-0"	18.75	S.FT		
	Total Glass Area	2,166.13	S.FT		
	Labour	2,166.13	S.FT		
	Glass doors				
	Glass Door C.F.O, Manager Finance, Technical, H.R & Admin room, Meeting & M.D room, canteen, Internal Audit & Work Station				
	Providing & Fixing of 12mm. thick tempered glass door with GCC patch fitting and SS Handle. Size 3'-0" x 8'-0" x 13nos				
	Providing & Fixing of S.S handle.	13	Each		
	Providing & Fixing of GCC Patch fitting & Lock	13	Each		
	Providing & Fixing of 12mm Tempered glass with holes, machine edge grinding.	312	S.FT		
	Double Glass Door Reception Area, Board Room & Corridor				
	Providing & Fixing of 12mm. thick tempered glass door with GCC patch fitting and SS Handle. Size 3'-0" x 8'-0" x 13nos				
	Providing & Fixing of S.S handle.	6	Each		
	Providing & Fixing of GCC Patch fitting & Lock	6	Each		
	Providing & Fixing of 12mm Tempered glass with holes, machine edge grinding.	96	S.FT		
	Glass Door Server Room & 4 person Discussion Room.				
	Providing & Fixing of 12mm. thick tempered glass door with GCC patch fitting and SS Handle. Size 3'-0" x 8'-0" x 13nos				
	Providing & Fixing of S.S handle.	2	Each		
	Providing & Fixing of GCC Patch fitting & Lock	2	Each		
	Providing & Fixing of 12mm Tempered glass with holes, machine edge grinding.	40	S.FT		
	Frosted Flim On Glass				
	Providing & Fixing of 3M Dusted Frosted Flim - 7725-314 or equivalent.	2083.5	S.FT		
3	WOODEN WORK				
	Credenza				
	Providing & Fixing 1'-3" deep credenza to be made with 3/4" thick laminated board, shutter to be made with 3/4" com ven board finished with approved formica and P.V.C edge. 2" thick top to be made with com.ven.board finished with formica. As per drawing				
a	Size: 9'-1 1/2" x 2'-0" (Internal Audit)	18.25	S.FT		

b	Size: 8'-4" x 2'-0" (C.F.O)	16.8	S.FT		
c	Size: 7'-10" x 2'-0" x 3nos (Technical, Fiance, HR & Admin)	42.6	S.FT		
f	Size: 10'-4" x 2'-0" (Meeting Room-02)	20.66	S.FT		
g	Size: 9'-0" x 2'-0" (M.D Room)	17.62	S.FT		
h	Size: 17'-7 1/2" x 2'-0" (Work Station)	35.25	S.FT		
	Size: 13'-3" x 2'-0" (Work Station)	26.5	S.FT		
	Size: 13'-9" x 2'-0" (Work Station)	27.5	S.FT		
i	Size: 21'-9" x 2'-0" (Board Room)	43.5	S.FT		
	Size: 7'-0" x 2'-0" (Board Room)	14	S.FT		
	7'-0" high Cupboard at Work Station				
	Providing & Fixing of 2'-0" deep credenza to be made with 3/4" thick laminated board, shutter to be made with 3/4" com ven board finished with approved formica and P.V.C edge. 2" thick top to be made with com.ven.board finished with formica. As per drawing				
	Size: 17'-3" x 7'-0"	120.75	S.FT		
	Dry Beam				
a	Providing & Fixing of 3" Thick dry beam to be made with 1/2" thick lasani over 1" x 2" M.S. frame. Excluding paint. As per drawing.	1143.3	S.FT		
b	Providing & Fixing of 6" Thick dry beam to be made with 1/2" thick lasani over 1" x 2" M.S. frame. Excluding paint. As per drawing.	288.14	S.FT		
	Low Height Dry Wall				
	Providing & Fixing of 3" Thick low height dry wall to be made with 1/2" thick lasani over 1" x 2" M.S. frame. Excluding paint. As per drawing.	36.3	S.FT		
	Reception Counter				
	Providing & Fixing of Reception Table. As per dwg.	1	item		
	MDF Panel Wall				
	Provide & Fixing of MDF logo wall at reception area. As per dwg.	1	item		
	Provide & Fixing of LED tv MDF Wall in Board Room As per dwg.	1	item		
	Window Blinds				
	Provide & Fixing of manual roller blind as per dwg.	946.75	S.FT		
	Paint work				
	Painting with plastic emulsion Dulux (ICI) or Burger (or equivalent) make in approved shade two coats over and including the cost of one priming coat and preparation of surface including sand papering, dusting, and putty filling, etc. at Ceiling	4080.2	S.FT		

	Matt enamel paint in approved shade two coats over and including the cost of one priming coat and preparation of surface including sand papering, dusting, and putty filling, etc. at Walls	3120.15 2	S.FT		
	Skirting				
a	Provide & fixing of 10cm high PVC skirting.	472.1	R.Ft.		
	Kitchenette				
	Floor cabinet with hanging cabinet				
	Providing & Fixing of 2'-0" & 1'-3" deep cabinet to be made with 3/4" thick laminated board, shutter to be made with 3/4" com ven board finished with approved formica and P.V.C edge & 1/2" thk Corian top over 1/2" thk MDF as per DWG.				
	Size: 8'-0" x 1'-10"	14.64	S.FT		
	Size: 8'-0" x 2'-10"	22.64	S.FT		
	Kitchenette fixtures				
	Providing & fixing of sink for dish washing.	1	item		
	Providing & fixing of sink mixture.	1	item		
	SECTION-01 WATER SUPPLY SYSTEM.				
	Supply, installation, testing and commissioning of complete pipe work for cold water system including all accessories required to complete systems ready to operate as per specification, drawings & instructions.		L.S		
	Polypropylene Random PP-R pipes (or equivalent) PN 20 and fittings with fusion jointing alongwith all types of unions, tees, bends, sockets, clamps, hangers, supports, sleeves, masking plates, chiseling, making holes making good, excavation, bedding backfilling as required complete in all respect.				
	Brass body gate valves / ball valves with unions				
	SECTION-02 WATER DRAINAGE SYSTEM				
	Supply, fixing, testing and commissioning of equipment, pipe work required to complete the water systems in all respects with accessories ready to operate as per specifications, drawings and instructions of Company/consultant.				
	uPVC pipes of approved make alongwith specials, fittings, bends, wye, tees, sockets, sleeves, masking plates, traps, vent cowl, chiseling, making hole, excavation, backfilling making good where as required jointing with solution.				
	Sub Total Amount For Architecture and Piping				

Furniture

No	Item	Description	Unit	Qty	Rate	Amount
1.	Workstations					
i)	Workstations Sets of 6	Set of 6 persons workstations To have provision of cabling from floor. cable trays and housings for 4 faceplates to be provided. Size of worktop: 740Hx600Dx1200W(+400) each	No.	3		
ii)	Cabinet attached to Workstations	Cabinet attached to workstation with ball bearing pullout mechanism with drawer, shelf, stationary tray and compartment to fit box files. size: 600mm x 400mm.	No.	18		
iii)	Dual Screen Adjustable Monitor Arms	Dual Screen Adjustable Monitor Arms , clamp on to worktop with horizontal, vertical adjustment and screen tilt mechanism	No.	18		
2	Manager Desks	Manager Desks				
i)	Desk for Managers	Desk: With provision of cabling from floor. Cable trays and housings for 4 faceplates included. Grommets on tabletop for cable travel. Floor level adjustment option. Size of worktop: 740Hx750Dx1600W each	No.	5		
ii)		Side cabinet: Cabinet at lower level from desk. Ball bearing channels in drawers with heavy duty lockable castors. Two drawers and two open shelves. Size: 650H x 450D x 1000W	No.	5		
3	Executive Office					
i)	Executive Desk Set	Tao Executive Desk Set from Rockworth Thailand or equivalent. 35mm thick E-1 grade MFC top with 2mm thick PVC edging in matching color on extruded aluminum structure, epoxy powder coated spray painted and baked at 200 degree. Table resting on the cabinet from one leg on a lower level. Table size : 740H x 1000D x 2000W . Side Cabinet with 2 Drawers (Ball bearing chanel) and one door. CPU provision in the centre.	No.	1		
4	Meeting Tables					
i)		Tables should have dual side power access flippers, Housing for faceplate with cable guide to be included.				
i)		size: 740H x 1600D x 3600W	No.	1		

ii)		size: 740H x 1200D x 2400W	No.	3		
5	Round Discussion Table					
i)		Round Discussion Table: Center leg in stainless steel pipe. Minimum 4mm thick steel plate with cutting process and cover with stainless steel sheet. Diameter: 740Hx900Dx900W	No.	2		
6	Cafeteria Table (Square Shape)					
i)		Square Cafeteria Table Diameter: 740Hx900Dx900W	No.	3		
7	Center & Side Tables					
i)		Walker Series Centre Tables from Rockworth Thailand or equivalent. Chrome legs with 25mm thick E-1 grade MFC with matching 2mm PVC edging (machine fixed). Legs in square steel pipe with double nickel chrome finish. Size : 350H x 600D x 600W	No.	4		
7	Sofa					
i)		Executive Sofas : Sofa single and double seating in wooden frame with reinforced steel structure. Upholstered in leatherette finish. Wooden legs in polish finish. 2 Seater	No.	4		
ii)		Single Seater same as above	No.	1		
6	Chairs					
i)	MD Room Chair - Executive High Back	Executive Chair: High Back chair with synchronised Tilt Mechanism, Multi Position Locking. PVC Back over Cast Aluminum designed frame. Injection moulded seat cushion with leatherette. High quality hydraulic mechanism. PU padded armrests with Aluminum frame. Heavy duty PU coated castors.	No.	2		
	Mid Back For Visitor	Executive visitor Chair: Low Back chair on Cantilever Base. Adjustable Lumbar Support. synchronised Tilt Mechanism, Mesh Back, Injection moulded seat cushion with leatherette. To be similar in design to Executive Chair for aesthetic reasons.	No.	2		
ii)	Staff & Meeting Room Chair	Low Back with Tilt Mechanism, Mesh Back over frame, or equivalent. Injection moulded seat cushion with leatherette. High quality hydraulic mechanism. Ergonomic design with adjustable Lumbar Support	No.	42		
iii)	Board Room Chair -	Low Back with Tilt Mechanism, 'board room' style chair, similar in design, aesthetically, to Executive Chair.	No.	11		

iv)	Manager Room Chairs -	High Back with synchronised Tilt Mechanism, Mesh Back over frame or equivalent. Adjustable Lumbar Support. Injection moulded seat cushion with leatherette. High quality hydraulic mechanism. Polypropelene armrests. Visitor Chairs with same design but fixed metal base.	No.	5		
v)	Manager Visitor Chairs	See above description	No.	10		
vi)	Cafeteria Chair -	P2 cafeteria chair.	No.	12		
vii)	Discussion Room Chairs -	Low Back with Tilt Mechanism, Mesh Back over frame. Injection moulded seat cushion with leatherette. High quality hydraulic mechanism.	No.	8		
	Sub Total Amount For Furniture					

Electrical works

NO.	DESCRIPTION	QTY	UNIT	RATE (Rs.)	AMOUNT (Rs.)
	SECTION - A WIRING / WIRING ACCESSORIES				
	Supply, installation, testing & commissioning of following items including all material, tools, labor & accessories required for completion of work as per description & drawings. Complete in all respects.				
1	Circuit wiring from DB to switch board with 2x2.5 sq.mm + ECC 1x2.5 sqmm, 1-core PVC wires including any wiring between switch board to switch board in 25mm dia PVC Conduit.	14	No.		-
a	Wiring for light point from switch board to first light point with 1.5 Sq.mm common neutral of 1.5 Sq.mm. and common ECC of 1.5 Sq.mm + wires in 25mm dia size of exposed / concealed PVC conduit including as shown on drawings.	95	No.		-
b	Same as above item but wiring From light point to point .	75	No.		-
2	Emergency circuit wiring from DB to switch board with 2x2.5 sq.mm + ECC 1x2.5 sqmm, 1-core PVC wires including any wiring between switch board to switch board in 25mm dia PVC Conduit.	3	No.		-
a	Emergency wiring for light point from switch board to first light point with 1.5 Sq.mm common neutral of 2.5 Sq.mm. and common ECC of 2.5 Sq.mm + wires in 25mm dia size of exposed / concealed PVC conduit including as shown on drawings.	7	No.		
b	Same as above item but wiring From light point to point .	0	No.		

3	Wiring of 13A/15A International Switch Socket Unit (for RAW Power) from DB to first outlet and nearest outlet with following size of wires in 25mm dia size of exposed / concealed PVC conduit as shown on drawings				
a	2x2 Sq.mm Cu/PVC/PVC + ECC 1x25 Sq.mm	24	No.		-
b	Same as item above but wiring from outlet to outlet	80	No.		-
4	Wiring of 13A Flat Pin Switch Socket unit (for UPS Computer Power) from DB to first outlet and nearest outlet with following size of wires in 25mm dia size of exposed / concealed PVC conduit as shown on drawings. Note: Wires Color of UPS circuits should be different from RAW power circuits.				
a	2x4 Sq.mm Cu/PVC/PVC + ECC 1x4 Sq.mm	22	No.		-
b	Same as item above but wiring from outlet to outlet.	14 2	No.		-
5	Wiring of 20A DP Switch Socket (for A/C Inner) from DB to Switch Socket with following size of wires in 25mm dia size of exposed / concealed PVC conduit as shown on drawings.				
a	2x4 Sq.mm Cu/PVC/PVC + ECC 1x4 Sq.mm	18	No.		-
7	Wiring of 63A, 3-pin Industrial Socket unit for Raw Power from DB to socket with following size of wires in 32 mm dia size of exposed / concealed PVC conduit as shown on drawings. Note: Wires Color of UPS circuits should be different from RAW power circuits.				
a	2C-6 Sq.mm Cu/PVC +ECC 1x6 Sq.mm	1	No.		-
	Note: 1) Contractor is advised to confirm the cable running lengths and termination as per site conditions before commencement of work. 2) The ECC to be run with each circuit shall be loop-in and loop-out type, joints are not allowed. 3) All the cables shall be colour coded according to phases / types of services.				
	TOTAL RS. SEC - A (CARRIED FORWARD TO SUMMARY)				-
	SECTION - B MAIN / SUB-MAIN CABLES				
	Supply, installation, testing, commissioning and termination of following size of CU/PVC/PVC, Cables for Distribution Board in In Relevant PVC conduit including all accessories, Complete in all respect as shown on drawing.				

1	FROM MDB- TO UDB 4C-10 Sq.mm Cu/PVC +ECC 1C-10 Sq.mm	25	Rm		-
2	FROM Meter- TO MDB 4C-50Sq.mm Cu/PVC +ECC 1C-16 Sq.mm	35	Rm		-
3	FROM Meter- TO AC-DB 4C-35Sq.mm Cu/PVC +ECC 1C-16 Sq.mm	35	Rm		-
4	FROM Meter- TO LP DB 4C-16Sq.mm Cu/PVC +ECC 1C-16 Sq.mm	35	Rm		-
	Note: 1) Contractor is advised to confirm the cable running lengths and termination as per site conditions before commencement of work.				-
	TOTAL RS. SEC - B (CARRIED FORWARD TO SUMMARY)				-
	SECTION - C CABLE CONTAINMENT				
1	Supply and installation of following 16 SWG G.I Pull Boxes for Ceiling slab , including angle iron, 1-1/2" x 1/4" with all hanging and fixing accessories. approved by the Company/consultant.				
b	100mm x 100mm x 100mm	1	No.		-
c	150mm x 150mm x 100mm	8	No.		-
2	Supply and installation of following type of Linear Outlet Boxes without face plates made of Aluminum , mounted on wall or punched in furniture as per design drawings. The linear outlet boxes are to be provided appropriate size knock outs.				-
a	Linear Outlet Box (Size: 600mm)	80	No.		-
3	Supply and installation of 250mm x 250mm x 56mm Floor Box (imported) Clipsal or equivalent, 16 SWG G.I Sheet Steel with all accessories. Complete in all respects. Note: Excluded of all Sockets & Face plates.	2	No.		-
	TOTAL RS. SEC - C (CARRIED FORWARD TO SUMMARY)				-
	SECTION - D DISTRIBUTION BOARDS				
	Supply and installation of Distribution Boards made with 16 SWG sheet steel housing with approved color and having specified circuit breakers as shown on drawing.				
1	MDB	1	No.		-
2	UDB	1	No.		-
3	AC-DB	1	No.		
4	LPDB	1	No.		

	Note: 1) Cost of Intelligent Lighting Control Relays, Dimmers and Power Supply units should be included in cost of Distribution Boards. 2) All the Panels should be front accessible and maintainable. 3) Safety locking arrangement is required for main incoming circuit breakers of all distribution boards.				
	TOTAL RS. SEC - D (CARRIED FORWARD TO SUMMARY)				-
	SECTION - E SWITCHES & SOCKETS				
	Supply and Installation of following 10 Amp, gang type Switches, 13/15/20 Amp Switch Socket outlets & Industrial Sockets , make MK / Clipsal / Phillips including back boxes, recessed on wall or column as per design drawings. (Selected Series for switches is Vivace of Clipsal or equivalent)				
1	10A, 220V One Gang Switch Unit	3	No.		-
2	10A, 220V Two Gang Switch Unit	20	No.		-
3	10A, 220V Three Gang Switch Unit	14	No.		-
6	13A, 220V International Switch Socket Unit	10 5	No.		-
7	13A, 220V Flat Pin Switch Socket Unit	16 5	No.		-
8	15A, 3-Pin Round Switch Socket Unit	30	No.		-
9	63A, 3-Pin (Single Phase) Industrial Socket unit with plug top and back box.	2	No.		-
10	20A, DP Switch Socket with neon indication light	2	No.		
	TOTAL RS. SEC - E (CARRIED FORWARD TO SUMMARY)				-
	SECTION - F LIGHTING FIXTURES				
	Supply, Installation, testing and commissioning of the following lighting fixture complete with ballast, starter p.f.i capacitor and specified lamps.				
1	Recessed Narrow Beam Spot Light Fixtures With 7W LED 3000K	10	No.		-
2	Recessed Down Light Fixtures With 15W LED 4000K ft LUMINOS or Equivalent	60	No.		-
3	Smart Surface Down Light Fixtures With 10W LED 3000K	10	No.		-
4	Surface Mounted Louvered Fixture with 2x18W LED Tubelight 3000K	20	No.		-
5	Recessed 600 x 600mm 40W Smart LED Panel 4000K	65	No.		-
6	Exhaust Fan 12" dia Plastic body with louver shutter.	4	No.		-
	Note: 1) All light fixtures subject to approval of Company. 2) The Bidder shall provide the complete Technical Literature of light fixtures.				-
					-
	TOTAL RS. SEC - F (CARRIED FORWARD TO SUMMARY)				-
	SECTION - G VOICE AND DATA COMMUNICATION SYSTEM				-

	Supply, installation, testing and commissioning of following items for voice and data communication system including all material, labor, tools, accessories etc. Complete in all respects. Quantities for cables shown in BOQ are estimated and taken from drawings. Contractor is advised to take measurement at site before commencement of works. Different colors of voice and data cables shall be used.				-
1	Duplex Face plate with 2 Gang Flexiport RJ-45 I/O for Voice and Data (CAT-6), white/off white finish, complete with shuttered click-ins, labels and all accessories including back box.	85	No.		-
2	CAT-6, UTP Cable for Data Communication System from Communication Rack to each workstation / outlet in 25 mm PVC conduit / channel as per drawings including termination and tagging at both ends. Complete in all respects. (305 Rm per Coil)	10	Coi l		-
3	CAT-6, UTP Cable for Voice Communication System from Communication Rack to each workstation / outlet in 25 mm PVC conduit / channel as per drawings including termination and tagging at both ends. Complete in all respects. (305 Rm per Coil)	10	Coi l		-
4	Data Switches including all accessories for completion of job				-
a	24-port Data Switch	0	No.		
5	Following CAT-6, Patch Panels equipped with RJ-45 I/Os for Voice communication system with rear cable organizer including all labeling and all mounting accessories. Complete in all respects.				-
a	24-port CAT-6 patch panel for Voice	5	No.		-
6	Following CAT-6, Patch Panels equipped with RJ-45 I/Os for Data communication system with rear cable organizer including all labeling and all mounting accessories. Complete in all respects.				-
a	24-port CAT-6 patch panel for data	5	No.		-
7	Front Cable Organizer for Voice & Data patch panels / wiring blocks with complete labeling and dressing for incoming cable management.	10	No.		-
8	Following CAT-6, factory certified Patch cords of specified color having RJ-45 connectors at both ends for Voice Communication.				-
a	3 meter long	82	No.		-
9	Following CAT-6, factory certified Patch cords of specified color having RJ-45 connectors at both ends for Data Communication.				-
a	1 meter long	82	No.		-
b	3 meter long	82	No.		-
10	Tag block for telephone network having 1x50 Pair Connecting Block, CRONE make including testing and termination at both ends. Installed inside Communication Rack.	1	No.		-
11	Following Twisted Pair shielded telephone cable, 0.6 Sq.mm dia , in 50mm dia PVC conduit including all kind of terminations. Complete in all respect as shown in schematic drawing.				-
a	25 Pair cable for Tag Block	30	Rm		-

12	Floor Mounted Communication Rack 42U , 19 inches suitable for installation of standard patch panels and etc. Complete with floor base, vertical cable managers. Rack shall be equipped with power distribution units (PDUs) with at least 5 imported power sockets etc. Complete in all respects.	1	No.		-
	Note: Contractor is advised to confirm the cable running lengths and termination as per site conditions before commencement of work.				-
	TOTAL RS. SEC - G (CARRIED FORWARD TO SUMMARY)				-
	SECTION - H IP BASED CCTV SYSTEM				
	Installation, testing and commissioning of the following items for CCTV System (IP Based) including but not limited to the description given here under including all power and communication accessories, housings, mounting brackets, suspension rods etc. required for completion of the system.				
1	Dome Type Camera, type PoE I.P with voice recording , day and night feature having 2MP Resolution with live/recording quality of min 15 fps, Varifocal Lens 2.8-12mm, along with all mounting accessories complete in all respect.	0	No.		
2	Dome Type Camera, type PoE I.P with day and night feature having 2MP Resolution with live/recording quality of min 15 fps, Varifocal Lens 2.8-12mm, along with all mounting accessories complete in all respect.	0	No.		-
3	Supply and Wiring of Cat-6 cable for CCTV system in 25mm dia PVC conduit from each camera / monitor to Network Video Recorder (NVR) as per drawings including terminations.	40 0	Rm		-
	TOTAL RS. SEC - H (CARRIED FORWARD TO SUMMARY)				-
	SECTION - I EARTHING / GROUNDING SYSTEM				
	Supply, installation, testing and commissioning of following items for Earthing / Grounding System of other systems including all material, boring, labor, tools, transportation, accessories etc. Complete in all respects with detailed test reports.				
1	Chemical Enhanced Earth using 38 mm dia copper pipe filled with soil conditioning material including 6" dia, 11' deep boring and back filled chemical to enhance conductivity. Complete with termination clamps, 13" dia heavy duty cast iron round cover as per details given in drawings.	2	No.		
2	Earth Connecting Point (ECP) or Equipotential bar made with 200mm wide, 50mm high and 8mm thick tin plated Copper, as shown in drawings. Bar shall be provided with holes suitable for installation of 6 No. 70 sqmm bare copper conductor. ECP shall be enclosed in appropriate size of powder coated metal enclosure with front accessible cover.	2	No.		
3	Stranded bare copper conductors of following sizes in appropriate size of UPVC conduit laid in floor from CCE pipe to ECP or from mesh to ECP as shown in drawings. Complete in all respects including termination at both ends.				

a	50 Sq.mm Bare Copper Conductor	30	Rm.		
4	Supply, installation, testing and commissioning of following size of Single core Cu/PVC Cables from ECP to several equipments as per details given in schematic drawings, including all material, labor, tools, transportation, accessories etc. Complete in all respects with detailed test reports.				
a	1C, 50 Sq.mm Cu/PVC (Green)	50	Rm.		
b	1C, 10 Sq.mm Cu/PVC (Green)	25	Rm.		
	Note: Contractor is advised to confirm the cable running lengths and termination as per site conditions before commencement of work.				
	TOTAL RS. SEC - I (CARRIED FORWARD TO SUMMARY)				
	SECTION - J Miscellaneous Work				
1	Preparation of As-Built drawings of all electrical works.	1	Job		
2	Gate Lock wiring with Intercom	1	Job		
3	Wiring for Keypad Lock	1	Job		
	TOTAL RS. SEC - J (CARRIED FORWARD TO SUMMARY)				
Summary	Sub Total Amount Of Electrical Works				

	Description	Quoted Price
1	Sub Total amount of Architecture and Piping works	
2	Sub Total amount of Furniture	
3	Sub Total amount of Electrical works	
	Total Amount	

Amount in words: Pak Rupees _____

NOTE :

- (i) Qty is approximate and may change as per actual requirement
- (ii) The quoted unit price shall be inclusive of all duties and Taxes including General Sales Tax (GST)/Sales Tax as per provincial laws.
- (iii) Bidders are essentially required to quote their rates on this Price Schedule. Rates quoted on other than the required format shall not be entertained.

Signature of Bidder: _____

Name of signatory: _____

Name of Bidder: _____

Stamp: _____

Date: _____

ANNEX-V: COMPLIANCE CERTIFICATE/UNDERTAKING

I, (Name); (CNIC#); (Designation), (Company Name) have gone through the Terms/Conditions of these Tender Documents and have found the document in whole as non-biased to any particular contractor/Contractor or product/ brand. I hereby undertake and firmly bound myself to abide by/ comply with all sections / conditions of these Tender Documents.

I do not have any objection/comment on any item and fully understand the item as compliant with PPRA Rules.

Authorized Signature of the bidder: _____

Name and Title of Signatory: _____

ANNEX-VI: FORMAT OF AUTHORITY LETTER

Authority Letter

Know all men by these presents, we (name of the company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of [_____] in [name of the company] to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for the Hiring of Contractor for Provision of Services for Interior Design in response to the Tenders invited by the PLL including signing and submission of all documents and providing information/responses to PLL in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said authorized representative pursuant to this Authority Letter and that all acts, deeds and things done by our aforesaid authorized representative shall and shall always be deemed to have done by us.

Dated this [Date] day of [Month] 2017.

For:

[Signature]

[Name, designation and Address]

Accepted

[Signature]

[Name, title address of the Authorized Representative]

Date: