

## INVITATION TO BID

Pakistan LNG Ltd (PLL), a Public Sector Company with a mandate to procure Liquefied Natural Gas (LNG) to meet the country's energy and gas requirements, invites sealed bids, based on Single Stage two envelopes bid procedure from authorized Distributors / Partners for supply of Annual Subscription of the following services at PLL office Islamabad.

Sr. No	Description	Qty
1	Microsoft 365 Business Premium (1 year)	32
2	Microsoft 365 Business Basic (1 year)	10
3	Kaspersky Total Security for Business (1 year)	42

1. Single stage Two envelope process will be adopted where the bidders are required to submit their bids in accordance with this Bid Document.
2. Tender document can be obtained in person or through email at [it@paklng.com](mailto:it@paklng.com) (email documents will only be provided after submission of the tender document fee by sending a scanned copy of the pay order) along with a written request on the company's letterhead on payment of PKR 1,000/- (non-refundable) in the shape of bank draft/money order in the name of **Pakistan LNG Limited**. Tender documents are available during working hours (Monday to Friday) from 9:00 a.m. to 5:00 pm at below given office address. No bid will be entertained without the tender fee.
3. Bidders are requested to go through "Bid Data Sheet" to acquaint themselves with the details on the bidding process including Company's correspondence details, bid submission deadline, bid opening date, bid validity, deviations, technical and financial bid submission details. Bids to be submitted in accordance with the procedure as set out in the Bid Document.
4. The Bidder must be registered with FBR for the GST and Income tax, if applicable.
5. The Bidder must provide the information of its postal address, telephone numbers, fax number, NTN number, sales tax registration number, email address and names of the key person(s) in their organization.
6. This letter is not to be construed in any way as an offer of contract.
7. In case of award of contract, this bid may, however, form the basis for a contract between Bidder and PLL.
8. The Bids must reach on or before Monday, **July 26, 2021 ('Closing Date')** at 03:00 PM at PLL's office, Information Technology Department. Bids will be opened at 03:30 PM on the same day at PLL's office and bidders' authorized representative(s) will be allowed to attend the bid opening.

Manager IT, PLL  
Phone: +92 (51) 9216903  
Facsimile: +92 (51) 9216904